

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, October 26, 2022, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, Arlyn Magnuson, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:02 p.m.

Meeting Minutes

It was moved by David Riley and seconded by Dennis Stillman to approve the minutes for the regular meeting on August 24, 2022, as presented. Motion carried unanimously. There was no meeting in September.

Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. It was moved by Dennis Stillman and seconded by David Riley to accept the Treasurer’s Report and approve and pay the bills and claims as presented for September and October. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
September			
3057	9S Consulting	Inv. 2022-325 - Self-audit for FYE 6/30/2022	\$500.00
3058	Cathey Consulting	Inv. 6711 - August Admin./Bookkeeping/Compliance	\$400.00
3059	C N A Surety	Treasurer Bond 10/15/22 - 10/15/23	\$250.00
3060	DESK Holdings, LLC	Rent	\$375.00
3061	K2 Technologies	Inv. CW502657 Lunch for Board meeting 8/24/22 \$54.42	\$54.42
EFT	Wyo-Star II	8/31/22 Assessments transferred to WyoStar II acct (Phase 1)	\$3,731.09
TOTAL CHECKS AND TRANSFER			\$5,310.51

October

3062	Bennett Weber & Hermstad	Inv. 67094 - 6/30/22 compilation - progress billing \$2,800.00	\$5,050.00
		Inv. 67197 - 6/30/22 compilation - final billing \$2,250.00	
3063	Cathey Consulting	Inv. 6749 - September Admin./Bookkeeping/Compliance	\$400.00
3064	DESK Holdings, LLC	Rent	\$375.00
TOTAL CHECKS			\$5,825.00

Unfinished Business

- a. It was moved by David Riley and seconded by Arlyn Magnuson to accept the Bennett Weber & Hermstad financial reports for the fiscal year ending 6/30/22. Motion carried unanimously.
- b. The Local Government Annual Report Summary for fiscal year ending 6/30/22 and the Internal Control Evaluation Worksheet were submitted to the Department of Audit prior to September 30, 2022, along with the Self-Audit completed by Crystal Ninas and the Proof of Cash completed by Helenanne Cathey.

New Business

- a. Dave Engels provided a memo regarding the District’s final assessment anticipated for the 2023-2024 fiscal year with a final loan payment projected for the end of that fiscal year. The District should see a reduced assessment amount for the 23-24 fiscal year. No update has been provided from the City of Gillette

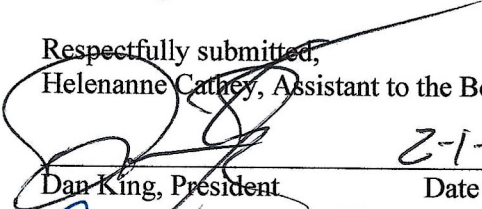
regarding the sewer line serving Stroup. The City already services that line and indicated in a meeting earlier this year that they didn't see any issues with transferring the line from the District to the City. The balance in the checking account and general WyoStar II account should carry the District through the final 2 years (approximately) that will be needed before the District can dissolve. There was discussion on if it would be prudent to transfer funds from WyoStar II to WyoStar at some point. WyoStar II is advantageous in that the fund has seen historically higher earnings than WyoStar, but it also has a certain amount of risk, whereas WyoStar has basically no risk.

Adjourn

It was moved Arlyn Magnuson and seconded by David Riley to adjourn the meeting. The meeting adjourned at 12:15 p.m.

Next Meeting: Wed., November 23, 2022, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

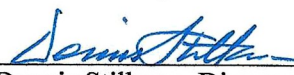


Dan King, President 2-1-2023 Date



David Riley, Secretary 2/1/23 Date

Bill Edenfield, Director Date



Dennis Stillman, Director 2/01/2023 Date

Arlyn Magnuson, Treasurer Date