

**South Douglas Highway Water & Sewer District  
Regular Meeting Minutes**

**Wednesday, November 22, 2023, 12:00 p.m.**

**Conference Room / K2 Technologies / Office of Cathey Consulting, Suite 106 – 400 South Gillette Avenue,  
Gillette, Wyoming**

**Board Members Present:** Dan King, David Riley, Dennis Stillman  
**Board Members Approved Absent:** Bill Edenfield, Arlyn Magnuson  
**Others Present:** Helenanne Cathey

Dan King called the meeting to order at 12:03 p.m.

**Minutes**

It was moved by Dennis Stillman and seconded by David Riley to approve the minutes for the regular meeting on October 25, 2023, as presented. Motion carried unanimously.

**Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports**

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. It was moved by Dennis Stillman and seconded by David Riley to acknowledge receipt of the Treasurer’s Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

<b>Ck#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
3111	Cathey Consulting	Inv. 2023-7319 - October Admin./Bookkeeping/Compliance \$400	\$506.52
		Inv. 2023-7288 - 10/25/23 meeting meal \$106.52	
3112	DESK Holdings, LLC	Rent	\$375.00
3113	The News-Record	Inv. 13852 - Director election legal ad	\$107.90
EFT	WyoStar Acct 5481	10/31/23 Assessments transferred to WyoStar	\$58,794.00
<b>TOTAL CHECKS AND TRANSFER</b>			<b>\$59,783.42</b>

**Unfinished Business**

- a. City of Gillette / Sewer line to Stroup – DRM has not completed the work yet.
- b. Dissolution process – June 20, 2024, is the proposed date for dissolution. No action is required at this time.
- c. Director Election (November 7, 2023 – King, Magnuson, Riley – 4 year terms) – Ballots were canvassed on 11/9/23 by Helenanne Cathey, Sheree Ghidelli, and Dennis Stillman. Election results were as follows for votes for three Directors to serve four-year terms:
  - Danny King, Jr. – 33 votes
  - Arlyn Magnuson – 36 votes
  - David Riley – 36 votes
 Oaths were completed.

**New Business**

- a. Annual election of officers – It was moved by David Riley and seconded by Dennis Stillman to have the same slate of officers for the next year: Dan King, President / David Riley, Secretary / Arlyn Magnuson, Treasurer. Motion carried unanimously.
- b. It was moved by Dennis Stillman and seconded by David Riley to designate the Gillette News-Record as the official newspaper for the next calendar year and designate First Interstate Bank, WyoStar and WyoStar II as the official depositories for the next calendar year.

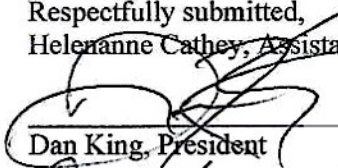
**Adjourn**


Dan King adjourned the meeting at 12:13 p.m.

No meeting in December.

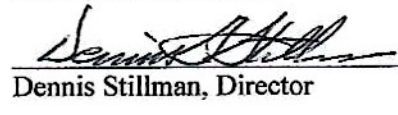
Next Meeting: Wednesday, January 24, 2024, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

  
\_\_\_\_\_  
Dan King, President                      Date                      1-24-2024

  
\_\_\_\_\_  
David Riley, Secretary                      Date                      1/24/24

\_\_\_\_\_  
Bill Edenfield, Director                      Date

  
\_\_\_\_\_  
Dennis Stillman, Director                      Date                      1/24/2024

\_\_\_\_\_  
Arlyn Magnuson, Treasurer                      Date