

**South Douglas Highway Water & Sewer District  
Regular Meeting Minutes  
Wednesday, July 27, 2022, 12:00 p.m.  
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

**Board Members Present:** Dan King, Arlyn Magnuson, Dennis Stillman  
**Board Members Approved Absent:** Bill Edenfield, David Riley  
**Others Present:** Helennane Cathey

Dan King called the meeting to order at 12:06 p.m.

**Meeting Minutes**

It was moved by Dennis Stillman and seconded by Arlyn Magnuson to approve the minutes for the budget hearing and regular meeting on June 22, 2022, as presented. Motion carried unanimously.

**Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports**

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. Helennane Cathey explained that the State is no longer able to transfer funds from the WyoStar funds to make SLIB loan payments. That was how the District had always made the loan payment and had planned for that in July. Since that couldn’t be done, the loan amount was transferred from the WyoStar II fund (from which the transfer was scheduled) to the First Interstate Bank account, and Dennis Stillman and Dan King signed a check (check # 3051) from the First Interstate Bank account to make the loan payment as approved at the meeting. It was moved by Arlyn Magnuson and seconded by Dennis Stillman to accept the Treasurer’s Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
Loan payment (as explained above):			
3051	State Lands & Investments	Loan payment	\$313,013.08
3052	Cathey Consulting	Inv. 6631 - June Admin./Bookkeeping/Compliance	\$400.00
3053	DESK Holdings, LLC	Rent	\$375.00
EFT	Wyo-Star II	630/22 Assessments transferred to WyoStar II acct (Phase 1)	\$1,982.37
<b>TOTAL CHECKS AND TRANSFER</b>			<b>\$2,757.37</b>

**Unfinished Business**

None

**New Business**

- a. CPA Review and Self-Audit – It was moved by Arlyn Magnuson and seconded by Dennis Stillman to do the CPA Review and Self-Audit as per the budget. Motion carried unanimously.


**Adjourn**

Dan King adjourned the meeting at 12:11 p.m.


**Next Meeting: Wed., Aug. 24, 2022, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.**


Respectfully submitted,  
 Helennane Cathey, Assistant to the Board

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 Dan King, President                      Date

 8/24/22  
 David Riley, Secretary                      Date

\_\_\_\_\_  
 Arlyn Magnuson, Treasurer                      Date

 8/24/22  
 Bill Edenfield, Director                      Date

 8/24/2022  
 Dennis Stillman, Director                      Date