

**South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, April 26, 2023, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

Board Members Present: David Riley, Dennis Stillman, Bill Edenfield
Board Members Approved Absent: Dan King, Arlyn Magnuson
Others Present: Helenanne Cathey

David Riley called the meeting to order at 12:00 p.m.

Meeting Minutes

It was moved by Bill Edenfield and seconded by Dennis Stillman to approve the minutes for the regular meeting on March 29, 2023, as presented. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. Paperwork was signed to move funds from WyoStar II to WyoStar, close the WyoStar II account for general funds as it was all moved to WyoStar. The WyoStar II account for Phase I Assessments will be closed in June after transferring the remaining balance as it should be available by then.

It was moved by Dennis Stillman and seconded by Bill Edenfield to accept the Treasurer’s Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3079	Cathey Consulting	Inv. 7007 - March Admin./Bookkeeping/Compliance \$400.00	\$552.10
		Inv. 7008 - 3/29/23 meeting meal \$52.10	
		Inv. 7019 - Additional administrative fees \$100	
3080	DESK Holdings, LLC	Rent	\$375.00
3081	Engineering Associates	Inv. 4303022 Technical Coordinator 2/18/23 - 3/17/23	\$805.60
EFT	WyoStar II	3/31/23/23 Assessments and Interest - Phase 1	\$3,509.02
TOTAL CHECKS AND TRANSFER			\$5,241.72

Unfinished Business

- a. City of Gillette / Sewer line to Stroup – Dave Engels has called and left messages and also sent a certified letter to Mr. Stroup but has not heard back yet.
- b. Dissolution process – The District’s attorney will be at the May 24th meeting.
- c. Budget for 2023-2024 – The election, legal and repairs items under expenses were increased. The assessments will be reviewed. The proposed budget will be approved at the May meeting. .

New Business

- a. None

Adjourn

It was moved by Dennis Stillman and seconded by Bill Edenfield to adjourn the meeting. The meeting adjourned at 12:06 p.m.

Next Meeting: Wed., May 24, 2023, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Dan King, President Date 5/24/23



David Riley, Secretary Date 5/24/23



Arlyn Magnuson, Treasurer Date 5/24/23

Bill Edenfield, Director Date



Dennis Stillman, Director Date 5/24/23