

**South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, August 24, 2022, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

Board Members Present: Bill Edenfield, David Riley, Dennis Stillman
Board Members Approved Absent: King, Arlyn Magnuson
Others Present: Helenanne Cathey

David Riley called the meeting to order at 12:04 p.m.

Meeting Minutes

It was moved by Bill Edenfield and seconded by Dennis Stillman to approve the minutes for the regular meeting on July 27, 2022, as presented. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. It was moved by Dennis Stillman and seconded by Bill Edenfield to accept the Treasurer’s Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3054	Cathey Consulting	Inv. 6671 - July Admin./Bookkeeping/Compliance	\$400.00
3055	DESK Holdings, LLC	Rent	\$375.00
3056	K2 Technologies	Inv. CW5025975 Lunch for Board meeting 6/22/22 \$56.19	\$134.94
		Inv. CW5025974 Lunch for Board meeting 7/27/22 \$78.75	
EFT	Wyo-Star II	7/31/22 Assessments transferred to WyoStar II acct (Phase 1)	\$6,478.11
TOTAL CHECKS AND TRANSFER			\$7,388.05

Unfinished Business

- a. The CPA Review and Self-Audit are in progress.

New Business

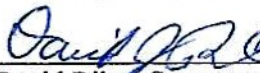
- a. It was moved by Dennis Stillman and seconded by Bill Edenfield to approve the updated fee schedule for public records requests – Cathey Consulting fees. Motion carried unanimously. The fee schedule is posted online at www.catheyconsulting.net.

Adjourn

David Riley adjourned the meeting at 12:08 p.m.

Next Meeting: Wed., Sept. 28, 2022, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Dan King, President Date
 9/28/22

David Riley, Secretary Date

Bill Edenfield, Director Date
 9/28/22

Dennis Stillman, Director Date

Arlyn Magnuson, Treasurer Date