

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, August 25, 2021, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield, Arlyn Magnuson
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:02 p.m.

Meeting Minutes

It was moved by Dennis Stillman and seconded by David Riley to approve the minutes for the regular meeting on July 28, 2021, as presented. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer's Report and the List of Bills and Claims. It was moved by David Riley and seconded by Dennis Stillman to accept the Treasurer's Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3008	Cathey Consulting	Inv. 6139 - July Admin./Bookkeeping/Compliance/Postage	\$400.00
3009	DESK Holdings, LLC	Rent	\$375.00
3010	K2 Technologies	Inv. 134 - Lunch for Board Meeting 7/28/21	\$56.69
EFT	Wyo-Star	7/31/21 Assessments transferred to WyoStar accts (SID 1 & SID 2)	\$4,380.27
EFT	Wyo-Star II	7/31/21 Assessments transferred to WyoStar II acct (Phase 1)	\$3,131.55
TOTAL CHECKS			\$8,343.51

Unfinished Business

- a. Director election (November 2, 2021 – Edenfield, Stillman) – Applications to be on the ballot were due between August 4 and August 24.
- b. The agreement was signed for Bennett, Weber & Hermstad to complete the annual CPA Compilation for fiscal year ending 6/30/21.
- c. Crystal Ninas is scheduled to complete the self-audit in September for fiscal year ending 6/30/21.

New Business

- a. Dan King reported that a homeowner raised a concern with him on the sewer system connection at the homeowner's property. The homeowner stated that the problem arose quite a few years ago, but he never brought it before the Board. He has pictures of the issue. The homeowner was told to come to a Board meeting to discuss the issue with the Board.

Adjourn

Dan King adjourned the meeting at 12:14 p.m.

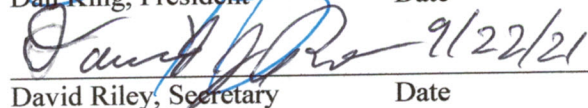
Next Meeting:

Wed., September 22, 2021, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board


 Dan King, President 9-22-2021
 _____ Date


 David Riley, Secretary 9/22/21
 _____ Date


 Bill Edenfield, Director _____
 _____ Date


 Dennis Stillman, Director 9/22/21
 _____ Date

 Arlyn Magnuson, Treasurer Date