

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, August 26, 2020, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming
(By Telephone Conference Call)

Board Members Present: Bill Edenfield, Arlyn Magnuson, David Riley, Dennis Stillman
Board Members Approved Absent: Dan King
Others Present: Helenanne Cathey

David Riley called the regular meeting to order at 12:02 p.m.

Meeting Minutes

It was moved by Dennis Stillman and seconded by Bill Edenfield to approve the minutes for the regular meeting on July 22, 2020, as presented. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by Bill Edenfield and seconded by Dennis Stillman to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously. The following checks were approved:

| Ck# | Vendor | Description | Amount |
|---------------------|--------------------|--|--------------------|
| 2967 | Cathey Consulting | Inv. 5590 - July Admin./Bookkeeping/Compliance/Postage | \$400.00 |
| 2968 | DESK Holdings, LLC | Rent | \$375.00 |
| EFT | Wyo-Star II | 7/31/20 Assessments transferred to WyoStar II accounts | \$13,518.95 |
| TOTAL CHECKS | | | \$14,293.95 |

Unfinished Business

- a. None

New Business

- a. It was moved by Dennis Stillman and seconded by Bill Edenfield to sign the acceptance letter with Bennett, Weber and Hermstad for the CPA Review for fiscal year ending 6/30/20. Motion carried unanimously.
- b. The Local Government Annual Report Summary for Fiscal Year Ending 6/30/2020 will be signed by two directors and sent to the Wyoming Department of Audit.

Adjourn

It was moved by Arlyn Magnuson and seconded by Dennis Stillman to adjourn the meeting. The meeting adjourned at 12:09 p.m.

Next Meeting: Wed., September 23, 2020, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Dan King, President Date

David Riley, Secretary Date

Arlyn Magnuson, Treasurer Date

WR Edenfield 9-23-2020

Bill Edenfield, Director Date

Dennis Stillman 9-23-2020

Dennis Stillman, Director Date