

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, August 30, 2023, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Bill Edenfield, Dan King, Arlyn Magnuson, David Riley
Board Members Approved Absent: Dennis Stillman
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:07 p.m. This monthly meeting was originally scheduled for August 23rd but was rescheduled for today so that Helenanne Cathey could attend a public officer training in Cheyenne on August 23rd. It was noted that the transfer of the 7/31/23 assessments on the Treasurer’s Report is to WyoStar and not WyoStar II.

It was moved by David Riley and seconded by Bill Edenfield to approve the minutes for the budget hearing and regular meeting on July 19, 2023, as presented. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. There was discussion on transferring \$30,000 from the WyoStar General Savings Account to the checking account next month. It was moved by Arlyn Magnuson and seconded by David Riley to accept the Treasurer’s Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3097	Cathey Consulting	Inv. 7186 - July Admin./Bookkeeping/Compliance \$400.00	\$532.80
		Inv. 7154 - 7/19/23 meeting meal \$132.80	
3098	C N A Surety	Bond / Treasurer 10/15/23 - 10/15/24	\$250.00
3099	VOID		
3100	Engineering Associates	Inv. 4307047 Technical Coordinator 6/17/23 - 7/14/23	\$1,007.00
3101	The News-Record	Invoice 3310 - Director Election Ad 7/11/23	\$126.10
3099	DESK Holdings, LLC	Rent	\$375.00
EFT	WyoStar	7/31/23 Assessments and Interest - Phase 1	\$4,197.31
TOTAL CHECKS AND TRANSFER			\$6,488.21

Unfinished Business

- a. City of Gillette / Sewer line to Stroup – Dan King reported that Ned Stroup has purchase the required manhole, and DRM should be able to install it when they are there doing the other work for the District for the Stroup Mobile Home Park sewer line so it can be turned over to the City of Gillette. The cost is still anticipated to be under \$10,000.
- b. Dissolution process – June 20, 2024, is the proposed date for dissolution. No action is required at this time.
- c. Director Election (November 7, 2023 – King, Magnuson, Riley – 4 year terms) – Applications to be on the ballot were due between August 9, 2023 and August 29, 2023.

New Business

- a. Money will be transferred next month from the WyoStar General Savings Account to the Checking Account.

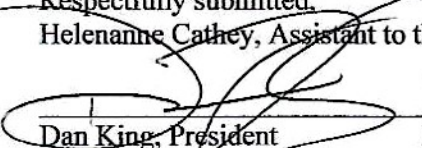
Adjourn

It was moved by David Riley and seconded by Bill Edenfield to adjourn. The meeting adjourned at 12 16 p.m.

Next Meeting: Wed., September 27, 2023, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,

Helennne Cathey, Assistant to the Board


Dan King, President

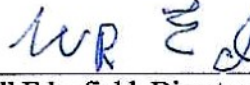
9-20-2023

Date


David Riley, Secretary

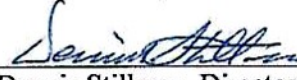
9/27/23

Date


Bill Edenfield, Director

9/27/23

Date


Dennis Stillman, Director

9/27/23

Date

Arlyn Magnuson, Treasurer

Date