

**South Douglas Highway Water & Sewer District**  
**Regular Meeting Minutes**  
**Monday, February 26, 2018, 12:00 p.m.**  
**Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

**Board Members Present:** Dan King, Bill Edenfield (by telephone), David Riley, Dennis Stillman  
**Board Members Not Present:** Arlyn Magnuson  
**Others Present:** Helenanne Cathey

Dan King called the meeting to order at 12:00 p.m.

**Meeting Minutes**

The minutes were reviewed. It was moved by David Riley and seconded by Bill Edenfield to approve the minutes for the regular meeting on January 24, 2018, as presented. Motion carried unanimously. There was no meeting in December.

**Resignation of Dan McKillop**

Dan McKillop submitted a letter of resignation. It was moved by David Riley and seconded by Bill Edenfield to accept the letter of resignation from Dan McKillop. Motion carried unanimously. It was moved by David Riley and seconded by Bill Edenfield to appoint Dennis Stillman to the vacancy created by Dan McKillop's resignation, and to update the signature card at First Interstate Bank and Wyo-Star.

**Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports**

The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by David Riley and seconded by Dennis Stillman to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously.

**Unfinished Business**

a. Damage to main sewer line located in front of 7791 Rimrock in Antelope Valley Subdivision. Bids were received as follows:

- i. GW Construction       \$ 6,400.00
- ii. Black Cat Construction\$15,150.00
- iii. Hot Iron, Inc.         \$24,175.00

Dave Engels reviewed the bids and recommends that the District accept the lowest bid. It was moved by Dennis Stillman and seconded by David Riley to accept the lowest bid from GW Construction in the amount of \$6,400. There was discussion on the bid award. It was commented that we need to make sure that GW Construction knows that compaction is required as part of this job. Motion carried unanimously.

b. Additional Loan Principal Payments (1/24/17) – Tabled until the City has taken over the sewer system and all final repairs are done to the sewer system.

**New Business**

a. Annual Official Designations:

- i. News Record as official newspaper
- ii. First Interstate Bank and Wyo-Star as official depositories

It was moved by David Riley and seconded by Dennis Stillman to designate the News-Record as the official newspaper for January 1, 2018, through December 31, 2018. It was moved by Dennis Stillman and seconded by David Riley to designate First Interstate Bank and WyoStar as the official depositories for January 1, 2018, through December 31, 2018.

**Adjourn**

Dan King adjourned the meeting at 12:12 p.m.

