

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Thursday, January 14, 2016, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, David Riley, Arlyn Magnuson (by telephone)
Board Members Approved Absent: Bill Edenfield, Dan McKillop
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:02 p.m.

Meeting Minutes

It was moved by Arlyn Magnuson and seconded by David Riley to approve the regular meeting minutes for December 10, 2015, as written. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments

The financial information was reviewed. It was moved by David Riley and seconded by Arlyn Magnuson to accept the Treasurer’s Report and pay the bills and claims as presented. Motion carried unanimously.

Unfinished Business

- a. Sewer Manholes issue – No update from the City (11/12/15 meeting).
- b. Southern Industrial Annexation / Issue with City assuming responsibility for all O & M of the system serving this area. The City agreed to collect fees proposing a) for an eight-year period, if b) District would sign an indemnification form (City will make its best effort to collect fees but will be held harmless if for whatever reason the fees weren’t collected). Jim Edwards, Dave Engels and Helenanne Cathey are working on this item. No update at this time.
- c. Southern Drive Industrial Park Block 3, Lot 6 subdivided into Lot 6A and Lot 6B in 2010 –
 - i. Lot 6B has been taken care of.
 - ii. Lot 6A – A certified letter was mailed December 15, 2015. No payment yet.

New Business

- a. Annual Official Designations
 - i. It was moved by David Riley and seconded by Arlyn Magnuson to designate the Gillette News-Record as the official newspaper for the calendar year. Motion carried unanimously
 - ii. Arlyn Magnuson noted for the record that he is on the advisory board for First Interstate Bank. The Board saw no issues with Arlyn Magnuson moving and voting on the motion for the official depositories. It was moved by David Riley and seconded by Arlyn Magnuson to designate First Interstate Bank and Wyo-Star as the official depositories for the calendar year. Motion carried unanimously.
- b. The monthly meetings will be moved to the last Wednesday of each month. This will work better for Board members scheduling.

Adjourn

Dan King adjourned the meeting at 12:11 p.m.

Next Meeting: Wednesday, February 24, 2016, 12:00 p.m. – Regular meeting at the conference room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

_____ Dan King, President	_____ Date	_____ Bill Edenfield, Director	_____ Date
_____ David Riley, Secretary	_____ Date	_____ Dan McKillop, Director	_____ Date
_____ Arlyn Magnuson, Treasurer	_____ Date		