South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, January 23, 2019, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Arlyn Magnuson, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield, Dan King
Others Present: Helenanne Cathey

David Riley called the meeting to order at 12:01 p.m.

Meeting Minutes
It was moved by Dennis Stillman and seconded by Arlyn Magnuson to approve the minutes for the regular meeting on November 28, 2018, as presented. Motion carried unanimously. There was no meeting in December.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports
The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. The quarterly reports for 12/31/18 were provided. It was moved by Arlyn Magnuson and seconded by Dennis Stillman to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously. The following bills were paid in December and January:

		Monthly Expenditures - December, 2018		
12/17/2018	2873	Bennett, Weber & Hermstad	Inv. 60273 - Final billing / CPA review / compil.	$850.00
12/17/2018	2874	Cathey Consulting, LLC	Inv. 4711 - Nov. Admin./Books/Compl./Postage	$414.48
12/17/2018	2875	DESK Holdings, LLC	Rent	$375.00
12/17/2018	2876	K2 Technologies	Inv. cw277 (Lunch 11/29/18)	$81.88
12/17/2018	2877	Wyo-Star	11/30/18 Assessments to Wyo-Star Accounts	$113,391.41
			TOTAL DECEMBER BILLS	$115,112.77
		Monthly Expenditures - January, 2019		
1/23/2019	2878	Cathey Consulting, LLC	Inv. 4752 - Dec. Admin./Books/Compl./Postage	$402.39
1/23/2019	2879	DESK Holdings, LLC	Rent	$375.00
1/23/2019	2880	EnTech, Inc.	Inv. 03015-152 – Tech. Coord. 11/5/18 - 12/31/18	$328.00
1/23/2019	2881	Wyo-Star	12/31/18 Assessments to Wyo-Star Accounts	$14,911.23
			TOTAL JANUARY BILLS	$16,016.62

Unfinished Business
a. Stroup Mobile Home Park Sewer Line conveyed to Stroup Mobile Home Park / landowner – No update.

New Business
a. There was discussion on proposed state legislation and public records.

Adjourn
It was moved by Arlyn Magnuson and seconded by Dennis Stillman to adjourn the meeting. The meeting adjourned at 12:07 p.m.
Next Meeting: Wednesday, February 27, 2019, 12:00 p.m. – Regular Meeting at the conference room at K2 Technologies.
Respectfully submitted,
Helenanne Cathey, Assistant to the Board

_____
Dan King, President Date

_____
Bill Edenfield, Director Date

_____
David Riley, Secretary Date

_____
Dennis Stillman, Director Date

_____
Arlyn Magnuson, Treasurer Date