

**South Douglas Highway Water & Sewer District**  
**Regular Meeting Minutes**  
**Wednesday, January 26, 2022, 12:00 p.m.**  
**Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

**Board Members Present:** Dan King, Dennis Stillman, Arlyn Magnuson (by phone)  
**Board Members Approved Absent:** Bill Edenfield, David Riley  
**Others Present:** Helenanne Cathey

Dan King called the meeting to order at 12:03 p.m.

**Meeting Minutes**

It was moved by Dennis Stillman and seconded by Arlyn Magnuson to approve the minutes for the regular meeting on November 24, 2021, as presented. Motion carried unanimously. There was no meeting in December.

**Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports**

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. It was moved by Arlyn Magnuson and seconded by Dennis Stillman to accept the Treasurer’s Report, Quarterly Reports, and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3025	Cathey Consulting	Inv. 6326 - November Admin./Bookkeeping/Compliance	\$400.00
3026	DESK Holdings, LLC	Rent	\$375.00
3027	Engineering Associates	Inv. 4111100 - Technical Coordinator 10/17/20 - 11/12/21	\$183.38
3028	K2 Technologies	Inv. 145 - Lunch for Board Meeting 11/24/21	\$79.89
EFT	Wyo-Star II	11/30/21 Assessments transferred to WyoStar II acct (Phase 1)	\$133,554.22
<b>TOTAL CHECKS AND TRANSFER – December, 2021</b>			<b>\$134,592.49</b>

3029	Cathey Consulting	Inv. 6368 - December Admin./Bookkeeping/Compliance	\$400.00
3030	DESK Holdings, LLC	Rent	\$375.00
EFT	Wyo-Star II	12/31/21 Assessments transferred to WyoStar II acct (Phase 1)	\$11,829.60
<b>TOTAL CHECKS AND TRANSFER – January, 2022</b>			<b>\$12,604.60</b>

**Unfinished Business**

- a. CPA Compilation for FYE 6/30/2021 – It was moved by Arlyn Magnuson and seconded by Dennis Stillman to accept the CPA Compilation as presented from Bennett, Weber & Hermstad for fiscal year ending 6/30/2021. Motion carried unanimously.

**New Business**

- a. None

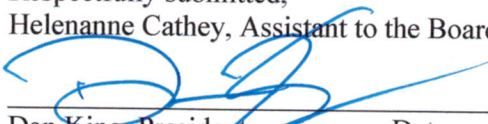
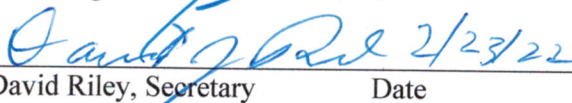
**Adjourn**

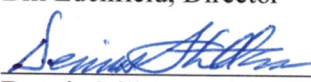
It was moved by Dennis Stillman and seconded by Arlyn Magnuson to adjourn the meeting. The meeting adjourned at 12:07 p.m.

**Next Meeting:**

**Wed., February 23, 2022, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies. (No meeting in December.)**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

  
\_\_\_\_\_  
Dan King, President                      Date  
 2/23/22  
\_\_\_\_\_  
David Riley, Secretary                      Date

\_\_\_\_\_  
Bill Edenfield, Director                      Date  
 2/23/22  
\_\_\_\_\_  
Dennis Stillman, Director                      Date

\_\_\_\_\_  
Arlyn Magnuson, Treasurer                      Date