South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, July 28, 2021, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Bill Edenfield, Arlyn Magnuson, David Riley, Dennis Stillman
Board Members Approved Absent: Dan King
Others Present: Helenanne Cathey

David Riley called the meeting to order at 12:05 p.m.

Meeting Minutes
It was moved by Bill Edenfield and seconded by Dennis Stillman to approve the revised minutes for the budget hearing and regular meeting on June 23, 2021, as presented. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports
The financial information was reviewed, including the Treasurer's Report and the List of Bills and Claims. It was moved by Dennis Stillman and seconded by Arlyn Magnuson to accept the Treasurer's Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3003	Cathey Consulting	Inv. 6092 - June Admin./Bookkeeping/Compliance/Postage	$400.00
3004	DESK Holdings, LLC	Rent	$375.00
3005	K2 Technologies	Inv. 133 - Lunch for Board Meeting 6/23/21	$30.98
3006	The News-Record	Ad 00368659 - Director election ad	$78.75
3007	Visionary Communications	E-mail for 7/1/21 - 6/30/22 $8.20 per mo.	$98.40
EFT	Wyo-Star	6/30/21 Assessments transferred to WyoStar accts (SID 1)	$505.73
EFT	Wyo-Star II	6/30/21 Assessments transferred to WyoStar II acct (Phase 1)	$6,029.72
		TOTAL CHECKS	$7,518.58

Unfinished Business

a. Director election (November 2, 2021 – Edenfield, Stillman) – Applications to be on the ballot must be received between August 4 and August 24.

New Business

a. Paperwork has been received from the Wyoming Office of State Lands & Investments that the CWSRF Loan #073 has been paid in full. The paperwork is on file.
b. The consensus is to have Bennett, Weber & Hermstad complete the CPA compilation and have 9S Consulting (Crystal Ninas) complete the self-audit for the fiscal year ending 6/30/2021, the same as last year.

Adjourn
It was moved by David Riley and seconded by Arlyn Magnuson to adjourn the meeting. The meeting adjourned at 12:09 p.m.

Next Meeting:
Wed., August 25, 2021, 12:00 p.m. –Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Dan King, President — Date

David Riley, Secretary — Date 8/25/21

Bill Edenfield, Director — Date

Dennis Stillman, Director — Date 8/25/21

Arlyn Magnuson, Treasurer — Date