

South Douglas Highway Water & Sewer District
Budget Hearing / Regular Meeting Minutes
Wednesday, June 28, 2017, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Bill Edenfield, David Riley, Dan King (by telephone)
Board Members Approved Absent: Arlyn Magnuson, Dan McKillop
Others Present: Helenanne Cathey

BUDGET HEARING

David Riley called the Budget Hearing to order at 12:00 p.m. The budget was reviewed. There was an opportunity for public comment. The budget hearing adjourned at 12:01 p.m.

REGULAR MEETING

David Riley called the regular meeting to order at 12:00 p.m.

Meeting Minutes

It was moved by Bill Edenfield and seconded by Dan King to approve the minutes for the regular meeting on April 26, 2017, as written. Motion carried unanimously. There was no meeting in May.

Financial Information / Treasurer's Report / Bill Payments

The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims (including bills and claims for May). It was moved by Bill Edenfield and seconded by Dan King to accept the Treasurer's Report and pay the bills and claims as presented, paying Black Cat Construction on July 19th after the 41-day time period has expired from the first date of publication of the advertisement for final completion. Motion carried unanimously. The quarterly reports for March 31, 2017, were available for review.

Unfinished Business

- a. Street Repairs (3 intersections) – Black Cat Construction has completed the project, and the final advertisement was done. The bill will be paid July 19, 2017, assuming there are no claims filed prior to the 41 day waiting period. (\$16,899.20 + \$210 additional work = \$17,109.20 total project cost)
- b. Street Repairs for Asphalt Street Repairs Project at the Dove/Robin Intersection. The bid was awarded 4/26/17 to Hot Iron for \$26,654. The work was completed, and a final advertisement was submitted for publication. The bill has not been received yet. There is some concern that the road still has a dip in it. The consensus was to have Dan King contact Dave Engels and let him know of the concern to see if it can be addressed. The street isn't as smooth as was hoped.
- c. Budget – It was moved by Bill Edenfield and seconded by Dan King to adopt the budget for 7/1/17 – 6/30/18 with estimated year end balances for \$1,968,408. There was discussion. Since it is June 28th, the actual dollars through June 30th have not been received and the final bill from Hot Iron has not been received. Actual dollars will be updated in July or August. The budget will be amended to include the actual numbers as needed. Motion carried unanimously.

2. New Business

- a. SRF Loan Payments due in July –
 - i. CWSRF-073 Loan Payment of \$62,181.69 transfers from Account ending in 1883 (\$28,721.73), 1884 (\$19,440.67) and 1885 (\$14,019.29). It was moved by Bill Edenfield and seconded by Dan King to authorize the loan payment as listed. Motion carried unanimously.
 - ii. CWSRF-051 Loan Payment of \$313,013.08 transfer from Account ending in 1520. It was moved by Dan King and seconded by Bill Edenfield to authorize the loan payment as listed. Motion carried unanimously.

