

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, March 22, 2017, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, Dan McKillop, David Riley,
Arlyn Magnuson (by telephone)
Board Members Approved Absent: Bill Edenfield
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:02 p.m.

Meeting Minutes

It was moved by David Riley and seconded by Dan McKillop to approve the minutes for the regular meeting on February 22, 2017, as written. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments

The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by David Riley and seconded by Dan McKillop to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously.

Unfinished Business

- a. Discussions with the City of Gillette regarding the City taking over maintenance and locating of sewer lines – Dave Engels reported the following:

The City is now moving forward with annexing Antelope Valley. In discussions with Dustin Hamilton of the City, and if the City annexes AV, the City would likely treat the sewer system in AV similar to the method employed when the Southern Drive area was annexed. For the Southern Drive area, the SDHWSD conveyed the sewer system to the City, with the SDHWSD remaining in existence and being responsible for the outstanding debt associated with the sewer system.

If the City does not annex AV, the current City-SDHWSD agreement and amendments remain intact: i.e., the City provides routine O&M on the sewer system, the City bills for the sewer, but the City does not provide locating services or non-routine O&M of the SDHWSD's system.

- b. Locates –

1. Proposals for Locating Service (Water Guy) or City of Gillette – Dave Engels reported that he is still waiting to hear back from the Water Guy regarding the proposal to provide sewer locating services for the SDHWSD. The Water Guy is now operating the water system for the AVISD, which includes locates of their water system. Dan King and Dave Engels will continue to work on this. It was moved by Dan McKillop and seconded by David Riley to approve an agreement with Water Guy as long as the rate is below \$70 per hour to perform locates in Antelope Valley or anywhere in South Douglas Highway Water & Sewer District that is needed. Motion carried unanimously.
2. Insurance refund from Antelope Valley ISD (SDHWSD paid through 10/2017 – should receive some funds back from Antelope Valley ISD at some point.) Nothing has been received yet.

- c. Street Repairs (3 intersections)

1. Immediately west of Robin/Dove intersection (including both NW and SW corners) – This intersection is asphalt, and asphalt isn't available until May. This will be put out for bid at a later date.
2. Immediately south of Dove/Wolff intersection;
3. Immediately east of Antler/Grouse intersection.

Bids were received as follows for #2 and #3 above:

DRM \$28,628.00

