South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, March 27, 2019, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, Arlyn Magnuson, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:03 p.m.

Meeting Minutes

It was moved by David Riley and seconded by Arlyn Magnuson to approve the minutes for the regular meeting on February 27, 2019, as presented. Motion carried with all voting aye except Dennis Stillman abstained because he was not at that meeting.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by Arlyn Magnuson and seconded by Dennis Stillman to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously. The following bills were paid:

3/27/2019	2887	Cathey Consulting, LLC	Inv. 4837 - Feb. Adm./Bks/Compl./Postage $407.00	$407.00
3/27/2019	2888	DESK Holdings, LLC	Rent	$375.00
3/27/2019	2889	EnTech, Inc.	Inv. 03015-154 – Tech. Coordinator 2/4/19 - 3/3/19	$552.50
3/27/2019	2890	K2 Technologies	Inv. 67 - Lunch for Board meeting 2/27/19	$56.24
3/27/2019	2891	US Postal Services	Annual box fee	$76.00
3/27/2019	2892	Wyo-Star	2/28/19 Assessments to Wyo-Star Accounts	$7,489.08
			TOTAL	$8,955.82

Unfinished Business

a. Stroup Mobile Home Park Sewer Line conveyed to Stroup Mobile Home Park / landowner – Dave Engels provided an update via e-mail last week. He has made numerous attempts to talk to Mr. Stroup, but to date Mr. Stroup has not called him back nor responded in writing. Dave Engels will continue to try to reach Mr. Stroup.

New Business

a. The Local Government Liability Pool renewal application was reviewed and signed to renew the insurance for the next fiscal year.
b. The budget for the next fiscal year was reviewed and will be updated over the coming months. The District is only assessing for project/loan payments and is using available funds that we anticipate should cover expenditures up until such time that the District is dissolved after all of the debt is paid. There was discussion on whether or not the available funds will last that long. Costs should decrease even further over time.
c. It was moved by Dennis Stillman and seconded by David Riley to adopt resolution 19-01 to assess properties as in past years and to submit assessments to the County Assessor the same as last year with special assessments totaling $388,417.44 and no mil levy.

Adjourn

Dan King adjourned the meeting at 12:16 p.m.

Next Meeting: Wednesday, April 24, 2019, 12:00 p.m. – Regular Meeting at the conference room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

_____
Dan King, President Date

_____
Bill Edenfield, Director Date

_____
David Riley, Secretary Date

_____
Dennis Stillman, Director Date

_____
Arlyn Magnuson, Treasurer Date