

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, May 25, 2022, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield, Arlyn Magnuson
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:06 p.m.

Meeting Minutes

It was moved by David Riley and seconded by Dennis Stillman to approve the minutes for the regular meeting on April 27, 2022, as presented. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. It was moved by Dennis Stillman and seconded by David Riley to accept the Treasurer’s Report and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3041	Cathey Consulting	Inv. 6552 - April Admin./Bookkeeping/Compliance	\$400.00
3042	DESK Holdings, LLC	Rent	\$375.00
3043	Engineering Associates	Inv. 4204027 Technical Coordinator	\$96.46
3044	K2 Technologies	Inv. 167 Board meeting lunch 4/27/22	\$43.55
EFT	Wyo-Star II	4/30/22 Assessments transferred to WyoStar II acct (Phase 1)	\$21,225.63
TOTAL CHECKS AND TRANSFER			\$22,140.64

Unfinished Business

Budget for 7/1/22 – 6/30/23 – The proposed budget was approved at March meeting. The final budget will be reviewed and adopted at the June 22, 2022, budget hearing and meeting.

New Business

Dan King reported that he and Helenanne Cathey met with the City Administrator, and the City is working on the paperwork to take over the ownership of the main line that serves Stroup Mobile Home Park.

There will be some adjustment to the final assessment in 2023, because the full assessment shouldn’t be needed to pay off the loan. Dave Engels and Helenanne Cathey will start working on that this fall.

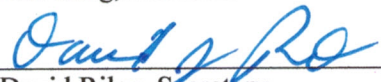
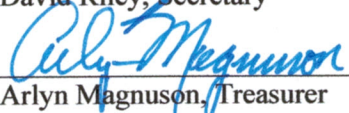
Adjourn

It was moved by David Riley and seconded by Dennis Stillman to adjourn the meeting. The meeting adjourned at 12:12 p.m.


Next Meeting and Budget Hearing:

Wed., June 22, 2022, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Dan King, President Date
 6/22/22
David Riley, Secretary Date
 6/22/22
Arlyn Magnuson, Treasurer Date

 6/22/22

Bill Edenfield, Director Date
 6/22/2022

Dennis Stillman, Director Date