

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, November 24, 2021, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield, Arlyn Magnuson
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:01 p.m.

Meeting Minutes

It was moved by Dennis Stillman and seconded by David Riley to approve the minutes for the regular meeting on October 27, 2021, as presented. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer’s Report and the List of Bills and Claims. It was moved by David Riley and seconded by Dennis Stillman to accept the Treasurer’s Report and quarterly reports, and approve and pay the bills and claims as presented. Motion carried unanimously. The following checks / transactions were approved:

Ck#	Vendor	Description	Amount
3020	Bennett, Weber & Hermstad	Inv. 65598- CPA Review final bill	\$1,800.00
3021	Cathey Consulting	Inv. 6281 - October Admin./Bookkeeping/Compliance	\$400.00
3022	DESK Holdings, LLC	Rent	\$375.00
3023	K2 Technologies	Inv. 142 - Lunch for Board Meeting 10/27/21	\$69.65
3024	The News-Record	Ad 00370232 - Director election ad	\$76.13
EFT	Wyo-Star II	10/31/21 Assessments transferred to WyoStar II acct (Phase 1)	\$25,092.00
TOTAL CHECKS			\$27,812.78

Unfinished Business

- a. Director election (November 2, 2021 – Edenfield, Stillman) – Election results:
 William Edenfield – 31 votes
 Dennis Stillman – 30 votes
 Loren Crain – 1 vote
 Heidi Herrmann – 1 vote
 Bill Edenfield and Dennis Stillman completed the oaths as required, and the information was sent to the County.
- b. CPA Compilation for FYE 6/30/2021 – Bennett, Weber & Hermstad has completed the compilation. Copies were provided at the meeting. A motion to accept the CPA Review will considered at the January meeting.
- c. Documents were signed to transfer all WyoStar Phase II Funds to the WyoStar II General Savings account as authorized at the last meeting.

New Business

- a. Annual Election of officers – It was moved by David Riley and seconded by Dennis Stillman to keep the same slate of officers for the next year (Dan King, President / David Riley, Secretary / Arlyn Magnuson, Treasurer). Motion carried unanimously.
- b. It was moved by Dennis Stillman and seconded by David Riley to designate the Gillette News-Record as the official newspaper for the next year and designate First Interstate Bank, WyoStar and WyoStar II as the official depositories for the next year. Motion carried unanimously.

Adjourn

Dan King adjourned the meeting at 12:04 p.m.


Next Meeting:

Wed., January 26, 2022, 12:00 p.m. – Regular Meeting / Conference Room at K2 Technologies. (No meeting in December.)

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Dan King, President Date



David Riley, Secretary Date

Arlyn Magnuson, Treasurer Date

Bill Edenfield, Director Date



Dennis Stillman, Director 1/26/22
Date