

**South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, November 27, 2019, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

Board Members Present: Dan King, Arlyn Magnuson, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:04 p.m.

Meeting Minutes

It was moved by Dennis Stillman and seconded by David Riley to approve the minutes for the regular meeting on October 23, 2019, as presented. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports

The financial information was reviewed, including the Treasurer's Report, List of Bills and Claims and Quarterly Reports. It was moved by David Riley and seconded by Arlyn Magnuson to accept the Treasurer's Report and pay the bills and claims as presented at this meeting and to pay regular bills and claims in December as needed. Motion carried unanimously. The following checks were approved:

Ck#	Vendor	Description	Amount
2930	Bennett, Weber & Hermstad	Inv. 61962 - CPA Review for 6/30/19 final bill	\$2,570.00
2931	Cathey Consulting	Inv. 5205 - Oct. Admin./Books/Compliance/Postage	\$409.06
2932	DESK Holdings, LLC	Rent	\$375.00
2933	K2 Technologies	Inv. 98 - Lunch for Board meeting 10/23/19	\$59.18
2934	The Gillette News-Record	Ad 00356307 - Director election final ad	\$78.30
2935	Wyo-Star II	10/31/19 Assessments to WyoStar II Accounts	\$123,116.87
		TOTAL	\$126,608.41

Unfinished Business

- a. November 5, 2019 Director Election – King, Magnuson, Riley (4 yrs), Stillman (2 yrs). Ballots were canvassed on November 7, 2019. Election results:

Votes for 3 directors to serve 4-year terms:

Danny R. King, Jr. – 23 votes
 Arlyn Magnuson – 27 votes
 David Riley – 23 votes
 Dennis Stillman – 1 vote
 Joe Jingerich – 1 vote

Votes for 1 director to serve a 2-year term

Dennis Stillman – 26 votes

Congratulations to Danny R. King, Jr., Arlyn Magnuson, and David Riley for election to the 4-year terms and Dennis Stillman for election to the 2-year term. Oaths have been completed as required.

New Business

- a. Annual election of officers – It was moved by Arlyn Magnuson and seconded by David Riley to keep the same slate of officers for the next year (Dan King, President / Arlyn Magnuson, Treasurer / David Riley, Secretary). Motion carried unanimously.
- b. It was moved by Dennis Stillman and seconded by Arlyn Magnuson to designate the Gillette News-Record as the official newspaper for the next year. Motion carried unanimously.
- c. It was moved by David Riley and seconded by Dennis Stillman to designate First Interstate Bank, WyoStar and WyoStar II as the official depositories for the next calendar year. Motion carried with all voting aye except Arlyn Magnuson abstained.

- d. Local Government Liability Pool – An Official Ballot for Board Members for the Joint Powers Board for the Local Government Liability Pool was reviewed. The consensus was to have Helenanne Cathey e-mail a copy of the ballot to Board members and poll their selection. Dan King will complete the ballot, and the ballot will be mailed in by the due date of December 31, 2019.

Adjourn

Dan King adjourned the meeting at 12:13 p.m.

Next Meeting: Wednesday, January 22, 2020, 12:00 p.m. – Regular Meeting at the conference room at K2 Technologies.


Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Dan King, President

1-22-20

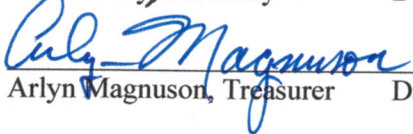
Date



David Riley, Secretary

1/22/20

Date



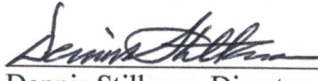
Arlyn Magnuson, Treasurer

1/22/20

Date

Bill Edenfield, Director

Date



Dennis Stillman, Director

1/22/2020

Date