South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, October 24, 2018, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming
Revised 10/25/18

Board Members Present: Dan King, David Riley, Dennis Stillman
Board Members Approved Absent: Bill Edenfield, Arlyn Magnuson
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:00 p.m.

Meeting Minutes
It was moved by David Riley and seconded by Dennis Stillman to approve the minutes for the regular meeting on September 26, 2018, as presented. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports
The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by Dennis Stillman and seconded by David Riley to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously. The following bills were paid:

10/24/2018	2862	Bennett, Weber & Hermstad	Inv. 59977 - progress billing / CPA review/compil.	$2,900.00
10/24/2018	2863	Cathey Consulting, LLC	Inv. 4615 - Sep. Adm./Bookkeeping/Compl./Post.	$410.62
10/24/2018	2864	DESK Holdings, LLC	Rent	$375.00
10/24/2018	2865	K2 Technologies	Inv. cw275 (Lunch 9/26/18)	$63.18
10/24/2018	2866	Wyo-Star	9/30/18 Assessments to Wyo-Star Accounts	$492.00
			TOTAL BILLS	$4,240.80

Unfinished Business
a. Stroup Mobile Home Park Sewer Line conveyed to Stroup Mobile Home Park / landowner – No update.
b. Bennett, Weber & Hermstad Annual Review – The accountant is working on the review.
c. A letter was reviewed to send to local legislators regarding a CPA auditing requirement starting with fiscal year ending 6/30/19 as a result of a statute change in last year's legislative session. The consensus of the Board is to send a letter to all local legislators after the election November 6th with a suggested statute change to keep the auditing requirements as they have been in the past whereby an audit is only required if the District has more than $1,000,000 in revenue or expenses.

New Business
a. None

Adjourn
Dan King adjourned the meeting at 12:03 p.m.

Next Meeting: Wednesday, November 28, 2018, 12:00 p.m. – Regular Meeting at the conference room at K2 Technologies.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

_____
Dan King, President Date

_____
Bill Edenfield, Director Date

_____
David Riley, Secretary Date

_____
Dennis Stillman, Director Date

_____
Arlyn Magnuson, Treasurer Date