South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, October 25, 2017, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present:	Dan King, David Riley, Dan McKillop (by telephone)
Board Members Not Present:	Bill Edenfield, Arlyn Magnuson
Others Present:	Helenanne Cathey

Dan King called the meeting to order at 12:05 p.m.

Meeting Minutes
It was moved by David Riley and seconded by Dan McKillop to approve the minutes for the regular meeting on September 27, 2017, as presented. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments
The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by David Riley and seconded by Dan McKillop to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously.

Unfinished Business
a. Director Election (November 7, 2017 – Edenfield, McKillop) – The ballots were mailed October 13th. Ballots will need to be canvassed within 7 days of November 7, 2017. Helenanne Cathey will contact Dan King after November 7th, and ballots will be canvassed by Dan King, Helenanne Cathey and one other person.

New Business
a. The Local Government Annual Report Summary was reviewed and signed for Fiscal Year ending 6/30/17. It will be submitted to the state as required.

Adjourn
Dan King adjourned the meeting at 12:08 p.m.

Next Meeting: **Wednesday, November 22, 2017, 12:00 p.m. – Regular meeting at the conference room at K2 Technologies.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

_____		_____	
Dan King, President	Date	Bill Edenfield, Director	Date
_____		_____	
David Riley, Secretary	Date	Dan McKillop, Director	Date
_____			
Arlyn Magnuson, Treasurer	Date		