

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, October 26, 2016, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, David Riley, Dan McKillop
Board Members Approved Absent: Bill Edenfield, Arlyn Magnuson
Others Present: Helenanne Cathey

Dan King called the meeting to order at 12:05 p.m.

Meeting Minutes

A correction was made to the minutes – under New Business – a. Sewer Issues – ii. 5266 Rourke Ave – The following sentence was corrected: “This was in the Phase 2 area that Hot Iron did.” “that Hot Iron did” was removed. It was moved by David Riley and seconded by Dan McKillop to approve the regular meeting minutes for September 28, 2016, as corrected. Motion carried unanimously.

Financial Information / Treasurer’s Report / Bill Payments

The financial information was reviewed. The budget was discussed. It was moved by Dan McKillop and seconded by David Riley to accept the Treasurer’s Report and pay the bills and claims as presented. Motion carried unanimously.

Unfinished Business

- a. Southern Drive Industrial Park Block 3, Lot 6 subdivided into Lot 6A and Lot 6B in 2010 – All issues pertaining to this item have been resolved.
- b. Southern Industrial Annexation / Issue with City assuming responsibility for all O & M of the system serving this area – Dan King reported that he and Dave Engels attended the City Council meeting where the City Council approved the agreement. When the signed agreement is received it will be forwarded to Bennett, Weber & Hermstad to make the necessary adjustments to the financial statements.
- c. Bennett, Weber & Hermstad – 6/30/16 CPA Review – Information has been provided to the accountant, and they are working on the review. Helenanne Cathey reported that Shelly Edwards provided the information for the F-32 which was then completed and submitted. The consensus of the Board is that Shelly Edwards is not required to attend the next meeting with the final reports from the 7/1/15 – 6/30/16 review unless there is something significant that she needs to report.
- d. Road Issues – Dave Engels sent an e-mail and photos with an analysis on the two road issues discussed at the last meeting as follows (items 1 and 2 below):

1. Approximately 300’ west of the intersection with Ptarmigan
 - a. North traffic lane of Wolff: 1” subsidence
 - b. South traffic lane of Wolff: ½” subsidence

As you may recall, MGM repaired this section of Wolff where a N-S sewer crosses beneath in the summer of 2011, or just over five years ago. As part of their work, they sub excavated three feet below the removed pavement, then recompacted this section and placed asphalt pavement. Based upon the above the measurements, it appears that some settlement is reoccurring. However, due to the relative small amount of new subsidence, I recommend that the Board not do anything with this particular section at this time.

2. Immediately south of the intersection with Dove Road
 - a. West edge of Wolff Road: 4½” subsidence
 - b. Center of Wolff Road: 3½” subsidence
 - c. East edge of Wolff Road: 4” subsidence.

An E-W sewer crosses beneath Wolff at this location. As you can see, the subsidence is much more significant than the section of Wolff that is 300’ west of Ptarmigan. In the summer of 2011, Powder River Construction performed repairs to three concrete sections in Antelope Valley where similar

