

South Douglas Highway Water & Sewer District
Regular Meeting Minutes
Wednesday, September 28, 2016, 12:00 p.m.
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming

Board Members Present: Dan King, David Riley, Dan McKillop, Bill Edenfield, Arlyn Magnuson
Others Present: Helenanne Cathey, Dave Engels

Dan King called the meeting to order at 12:04 p.m.

Meeting Minutes

It was moved by Arlyn Magnuson and seconded by Bill Edenfield to approve the regular meeting minutes for August 24, 2016, as written. Motion carried unanimously.

Financial Information / Treasurer's Report / Bill Payments

The financial information was reviewed. It was moved by David Riley and seconded by Bill Edenfield to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously.

Unfinished Business

- a. Southern Drive Industrial Park Block 3, Lot 6 subdivided into Lot 6A and Lot 6B in 2010 –
 - i. Lot 6B has been taken care of.
 - ii. Lot 6A – The landowner was notified that he must pay \$4,000 (\$2,000 for the City of Gillette Plant Investment Fee and \$2,000 for the District Plant Investment Fee) and install the separate service line to the property. – Dave Engels reported that Mr. Scott has paid \$2,000 to the City. He has verbally committed to paying \$2,000 to the District. DRM is installing the separate service line tomorrow.
- b. Southern Industrial Annexation / Issue with City assuming responsibility for all O & M of the system serving this area – Dave Engels recommended the District approve the annexation agreement since Mr. Scott has paid the City, is installing the line as required, and has verbally committed to paying the District the remaining \$2,000 owed. It was moved by Arlyn Magnuson and seconded by Bill Edenfield to remove this item from the table and approve the agreement to convey the sewer system in the Southern Industrial Annexation area to the City of Gillette. Motion carried unanimously. The agreement was signed. Dave Engels will deliver the paperwork to the City of Gillette for their final approval and signatures.
- c. Bennett, Weber & Hermstad – 6/30/16 CPA Review – Information has been provided to the accountant, and they are working on the review. They are also working on the F-32.

New Business

- a. Sewer Issues
 - i. 8161 Chukar Drive – The landowner from 8161 Chukar Drive submitted a written request for reimbursement for a sewer issue. Dan McKillop declared a conflict and abstained from the conversation and any action on the issue. Dave Engels explained the issue. There was separation in the line, and the homeowner has incurred a number of sewer backups over the past year. GW Construction LLC billed Clayton Southway (landowner) \$1,443.96 for the repair. The past practice has been that when the issue is determined to be caused by the original construction, the District has paid the expense. Based on the past practice and a review of the pictures of the area as well as discussions with the company that dug up and repaired the area, Dave Engels recommended that the District reimburse the homeowner. It was moved by David Riley and seconded by Bill Edenfield to reimburse Mr. Southway \$1,443.96. There was discussion. Motion carried with all voting aye except Dan McKillop who abstained from voting.
 - ii. 5266 Rourke Ave – There was a similar separation problem at the elder valve location at 5266 Rourke. The landowner has repaired it. Dave Engels reviewed the issue. This was in the Phase 2 area. The landowner was told that he would have to submit a letter and supporting documentation as to why he felt the the problem was due to original construction versus something that the landowner had done. The landowner has not submitted any request for reimbursement with documentation as to why he felt it was the original construction. The damage was sustained right at the elder valve. There is a reasonable question on this one as to

