

IV. New Business

- a. Director Election (March 19, 2024, Sneathen – 4 year term) – The following legal ad will run in the News-Record on November 28, 2023. Applications to be on the ballot are due between December 20th and January 9th.

NOTICE OF DIRECTOR ELECTION
SMALL BUTTES IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, March 19, 2024, an election shall be held for the purpose of electing one Director to serve a four (4) year term on the Small Buttes Improvement and Service District Board of Directors. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 19, 2024, between 9:00 a.m. and 2:00 p.m.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District (PO Box 4128, Gillette, WY 82717) or with Cathey Consulting (address listed above) between December 20, 2023, and January 9, 2024. The application is available from the office of Cathey Consulting (307-685-8235) or online at www.catheyconsulting.net – click on Election Documents. A qualified elector means a person who is an owner of land within the District, or the person holding record fee title to real property, or a registered voter of the District.

John Melgaard, Jr., Secretary/Treasurer / Filing Officer
Small Buttes Improvement & Service District

- b. John Melgaard, Jr. reported that he got a complaint from someone in the District about the 8 houses that are in People's I & S District that pay \$200 per lot. The homeowner was upset that they weren't paying the same amount as everyone in the Small Buttes I & S District. John Melgaard, Jr. talked to Debbie Billingsley who is a Board member with People's I & S District and asked about increasing the costs per year to \$600 per lot to match what the residents of Small Buttes I & S District are paying. The People's I & S District will discuss this issue.
- c. There was discussion on doing another road project – about 70 feet of road and put a culvert at the bottom of one of the hills in the District. A scope of work will be developed and bids received. Helenanne Cathey will request bids. A County grant application will be submitted when the bids are received. The District can receive 50% grant reimbursement for drainage work and 25% for other.

Gavin Sneathen moved to adjourn. Justin Hillius seconded. The meeting adjourned at 5:56 p.m.

NEXT REGULAR MEETING: Wednesday, August 30, 2023, 5:30 p.m. at the Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street across from Arrow Printing).

NOTES:

- A number of landowners in the District occasionally work on the roads – blading the roads, fixing fence, repairing roads and ditches as needed, installing posts, etc.
- Any homeowner who would like to receive minutes and updates by e-mail can call Helenanne Cathey at 685-8235 or e-mail her at hlcathey@collinscom.net to be added to the e-mail list. Minutes are also posted online at www.catheyconsulting.net.
- 10/10/18 Motion: A Board member is authorized to call out a contractor to work on the roads, spending up to \$1,500 for blading/road work if needed, without having to call a special meeting.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Gavin Sneathen, President / Date

Justin Hillius, Vice President / Date

John Melgaard, Jr., Secretary/Treasurer / Date