

approve the proposed budget as discussed. Gavin Sneathen seconded. Motion carried unanimously. The budget is attached to these minutes. The following legal ad will run in the News-Record on May 28, 2024:

**LEGAL NOTICE OF PUBLIC BUDGET HEARING
SMALL BUTTES IMPROVEMENT & SERVICE DISTRICT**

Small Buttes Improvement & Service District will hold a public hearing to review the 7/1/24 – 6/30/25 budget followed by the regular District meeting to adopt the budget and conduct regular business at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, (City Hall Mall / K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) on Tuesday, June 18, 2024, at 5:00 p.m. The proposed budget is summarized below and is available online at www.catheyconsulting.net with the March 25, 2024, meeting minutes:

Expenses: Administrative \$3,000 / Indirect \$500 / Operations & Misc. \$22,701
Revenue / Rollover: \$26,201.00

No change in rates is anticipated, and the annual assessment will remain at \$600 per lot.

To contact the District or for special accommodations for the hearing,
call Cathey Consulting at 307-685-8235.

IV. New Business
a. None

Gavin Sneathen moved to adjourn. John Melgaard, Jr. seconded. The meeting was adjourned at 5:38 p.m.

NEXT REGULAR MEETING AND BUDGET HEARING: Tuesday, June 18, 2024, 5:00 p.m. at the Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street across from Arrow Printing).

NOTES:

- **A number of landowners in the District occasionally work on the roads – blading the roads, fixing fence, repairing roads and ditches as needed, installing posts, etc.**
- **Any homeowner who would like to receive minutes and updates by e-mail can call Helenanne Cathey at 685-8235 or e-mail her at hlcathey@collinscom.net to be added to the e-mail list. Minutes are also posted online at www.catheyconsulting.net.**
- **10/10/18 Motion: A Board member is authorized to call out a contractor to work on the roads, spending up to \$1,500 for blading/road work if needed, without having to call a special meeting.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Gavin Sneathen, President / Date

Justin Hillius, Vice President / Date

John Melgaard, Jr., Secretary/Treasurer / Date

Budget - Small Buttes ISD - 7/1/24 - 6/30/25

Budget Hearing: Tuesday, June 18, 2024, 5:00 p.m. at office of Cathey Consulting / c/o Cathey Cons., PO Box 471, Gillette, WY 82717

	Actual (F32) 7/1/22 - 6/30/23	Budget 7/1/23 - 6/30/24	Actual (EST) 7/1/23 - 6/30/24	Budget 7/1/24 - 6/30/25
CASH CARRYOVER	12,742	8,910	17,857	12,371
Revenue				
Assessments (17 lots X \$600)	11,800	10,250	10,200	10,200
Assessments - Interest	108		28	30
Customer Billing		1,600	1,600	1,600
Grants - County	2,722	2,000	1,500	2,000
TOTAL REVENUE	14,630	13,850	13,328	13,830
TOTAL REVENUE PLUS CASH CARRYOVER	27,372	22,760	31,185	26,201
Expenditures				
Capital Expenditures				
Administrative	2,195	2,500	2,824	3,000
Operations	17,350	19,760	6,000	22,701
Indirect	500	500	500	500
TOTAL EXPENDITURES	20,045	22,760	9,324	26,201
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY	1,200		3,022	
Payables Balance Start of FY	160		12,512	
	6/30/2022	6/30/23 (EST)	6/30/2023	6/30/24 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	12,742	8,910	17,857	12,371
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	12,742	8,910	17,857	12,371
Receivables Balance End of FY	3,022			
Payables Balance End of FY	12,512			
End of Year Bank Balance	17,857		12,371	

Net per year (Revenue minus Expenses) 7,327 0 21,861 0

Budget Message: Small Buttes ISD manages the roads. Fees will stay the same this next fiscal year. No major projects are planned at this time. The District does not have any reserves.

Board Member Signature _____

Board Member Signature _____

Directors: Gavin Sneathen, (Pres.) term ends Mar., 2024 / Justin Hillius (Vice Pres.) and John Melgaard, Jr. (Sec./Treas.) terms end Mar., 2026
 The District holds a regular meeting approximately four times a year at Cathey Consulting. The next meeting date is scheduled at each meeting.
 Records are stored at office of Cathey Consulting, 400 S Gillette Ave, Suite 106, Gillette.

1.5 miles of road maintained - Antelope Valley Street from Southern Drive to 8000 Antelope Valley Street.

Small Buttes	Feet	Miles of Road
Antelope Valley St	5360	1.02
Pronghorn Meadow Ln	2830	0.54
Twin Butte Dr	690	0.13
Total	8880	1.69

0.54 PRIVATE???
0.13 PRIVATE???