

**Southern Industrial Improvement & Service District**  
**Regular Meeting Minutes**  
**Wednesday, January 25, 2017, 6:00 p.m.**  
**Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette, WY**

Board Members Present: Larry Sjolin, Scott Brady  
Board Members Approved Absent: Jeff Murdock  
Others Present: Helenanne Cathey, Erin Sjolin

Larry Sjolin called the meeting to order at 6:19 p.m.

**I. Minutes Approval** – Scott Brady moved to approve the minutes for the June 22, 2016, regular meeting and budget hearing as written. Larry Sjolin seconded. Motion carried unanimously.

**II. Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Scott Brady moved to accept the Treasurer’s Report and pay the bills as presented. Larry Sjolin seconded. Motion carried unanimously. The financial information is listed below.

SIISD Checking Account (General Fund) balance forward from last meeting:	\$54,922.77
06/30/16 Interest	\$2.26
07/31/16 Interest	\$2.33
08/31/16 Interest	\$2.33
SIISD Checking Account Balance Prior to Meeting:	\$54,929.69
<b>BILLS PAID IN SEPTEMBER:</b>	
Ck# 1121 – Cathey Consulting, LLC	Inv. 3455 – June books/adm. \$300 \$900.00
	Inv. 3500 – July books/adm. \$300
	Inv. 3545 – Aug. books/adm. \$300
Ck# 1122 – C N A Surety	Bond – Board \$105.00
09/30/16 Interest	\$2.25
<b>BILLS PAID IN OCTOBER</b>	
Ck# 1123 – Postmaster	Annual box fee \$66.00
10/31/16 Interest	\$2.28
11/09/16 Deposit – Assessments	\$834.63
11/30/16 Interest	\$2.23
<b>BILLS PAID IN DECEMBER</b>	
Ck# 1124 – Cathey Consulting	Inv. 3589 – Sept. books/adm. \$300 \$900.00
	Inv. 3642 – Oct. books/adm. \$300
	Inv. 3654 – Nov. books/adm. \$300
12/14/16 Deposit – Assessments	\$1,669.26
12/20/16 Deposit – AAA Mini Storage pay off	\$2,243.75
12/31/16 Interest	\$2.36
<b>SIISD Checking Account Balance Start of Meeting:</b>	<b>\$57,715.45</b>
<b>Bills Paid – This Meeting:</b>	
Ck# 1125 – Cathey Consulting, LLC – Inv. 3720 – Dec. books/adm.	\$302.04
Ck# 1126 – Larry Cathey – Self Audit (7/1/15 – 6/30/16)	\$75.00
<b>SIISD Checking Account Balance End of Meeting:</b>	<b>\$57,338.41</b>

**III. Unfinished Business**

a. **Assessments remaining** – There are two properties that have not paid assessments. The lot owners have indicated to Scott Brady that they hope to pay by April. Scott Brady will continue to talk to them. The consensus is to dissolve the District in April after distributing funds out based on the mill levy collections as soon as the final payments are received.

**IV. New Business**

a. A letter was reviewed to send to the County Commissioners listing the directors and officers of the District.

- V. **Upcoming Meetings: Wednesday, April 26, 2017, 6:00 p.m. (Tentative Date – May be rescheduled depending on Board member schedules) at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette (K2 Technologies Building – office entrance is on 4<sup>th</sup> Street across from Arrow Printing.)**

Larry Sjolin adjourned the meeting at 6:29 p.m.

Respectfully submitted,  
Helenanne Cathey,  
Bookkeeper / Assistant

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Larry Sjolin, President

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Date

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Jeff Murdock, Vice President

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Date

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Scott Brady, Secretary/Treasurer

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Date