

Spring Hill Ranch Improvement & Service District
Regular Meeting Minutes
Wednesday, January 18, 2023, 4:00 p.m.
at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Gary Carter, Jason Percifield, Bowman Stinson
 Others Present: Helenanne Cathey

Bowman Stinson called the meeting to order at 4:10 p.m.

- I. **Minutes** – Gary Carter moved to approve the June 29, 2022, budget hearing and regular meeting minutes as presented. Jason Percifield seconded. Motion carried unanimously.
- II. **Treasurer’s Report Acceptance** – The bank statements, financial information, and bills were reviewed. Gary Carter moved to accept the Treasurer’s Report and pay the bills as presented. Bowman Stinson seconded. Motion carried unanimously.

Checking Account Balance End of Last Meeting: \$10,650.02

06/30/22	Interest	\$0.14
07/15/22	Deposit	\$1,320.00
07/20/22	Deposit	\$300.00
07/31/22	Interest	\$0.09
08/04/22	Deposit	\$320.00
08/31/22	Interest	\$0.43
09/20/22	Deposit	\$290.00
09/30/22	Interest	\$0.52
10/31/22	Interest	\$0.55
11/09/22	Deposit	\$300.00
11/15/22	Deposit	\$340.00
11/30/22	Interest	\$0.55
12/06/22	Deposit	\$610.00
12/09/22	Deposit – Assessments	\$3,908.00
12/31/22	Interest	\$0.69
01/04/23	Deposit	\$1,920.00
01/10/23	Deposit	\$200.00
01/11/23	Deposit	\$160.00
01/13/22	Deposit	\$480.00
01/13/23	Deposit	\$1,140.00

Bank Balance Prior to Start of Meeting: \$21,940.99

Bills Paid At Meeting;

Ck# 1140	Cathey Consulting	Inv. 6632 – June, 2022 Admin/Books \$160.00	\$1,216.00
		Inv. 6672 – July, 2022 Admin/Books \$176.00	
		Inv. 6712 – Aug., 2022 Admin/Books \$176.00	
		Inv. 6750 – Sep., 2022 Admin/Books \$176.00	
		Inv. 6804 – Oct., 2022 Admin/Books \$176.00	
		Inv. 6840 – Nov., 2022 Admin/Books \$176.00	
		Inv. 6880 – Dec., 2022 Admin/Books \$176.00	

Total Bills Paid: \$1,216.00

Checking Account Balance End of Meeting: \$20,724.99

Wyo-Star II Account Balance End of Last Meeting: \$16,670.57

06/30/22	Earnings	\$24.18
07/31/22	Loss	-\$80.91
08/31/22	Earnings	\$28.49
09/30/22	Earnings	\$35.86
10/31/22	Earnings	\$33.20

11/30/22	Earnings	\$37.57	
12/31/22	Earnings	\$37.96	
Wyo-Star II Account Balance End of Meeting:			\$16,786.92

Accounts Receivable – Two accounts are past due, and the rest are current or paid ahead.

III. Unfinished Business

- a. Roads –
 - 1) The Board would like to add crushed concrete/asphalt on the sides of the roads. There was discussion on the possibility of using some dirt and covering it with the crushed concrete/asphalt. Bowman Stinson will contact DRM and have them provide estimates for the material and for hauling and spreading the material. In addition, a quote will be requested for just the material if the District were to do the work.
 - 2) There was discussion on contracting with someone to come out and plow snow and/or sand for ice when it's needed or the District buying a sander and someone in the District spreading sand when needed. However, Board members aren't always around when work on the roads is needed. The main concern is the ice. Gary Carter moved to authorize a Board member to call out a contractor for snow plowing and/or sanding if needed. Jason Percifield seconded. Motion carried unanimously.
 - 3) Crack sealing will need to be done this year. Jason Percifield will get a quote.
- b. Transfer of District funds to First Northern Bank – The consensus is leave the District's account at First Interstate Bank. This item will be removed from the agenda.

IV. New Business

- a. Budget for 7/1/23 – 6/30/24
 - 1) Reserves – The District will designate reserves for the long-term maintenance of the road for things like chip sealing, overlays, etc.
 - 2) There will be additional discussions on the budget at the next meeting.

Next Meeting: Wednesday, March 29, 2023, 4:00 p.m. (Regular Meeting)
Meetings are held at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Jason Percifield moved to adjourn the meeting. Bowman Stinson seconded. The meeting adjourned at 5:01 p.m.

Respectfully Submitted,
 Helenanne Cathey, Bookkeeper/Assistant to the Board
 307-685-8235 / hlcathey@collinscom.net

Bowman Stinson, President

Gary Carter, Vice President

Jason Percifield, Secretary/Treasurer