

Spring Hill Ranch Improvement & Service District
Regular Meeting Minutes
Monday, June 14, 2021, 4:00 p.m.
at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Gary Carter, Jason Percifield, Bowman Stinson
Others Present: Helenanne Cathey, Lily Lodahl

Bowman Stinson called the meeting to order at 4:07 p.m.

- I. **Minutes** – Bowman Stinson moved to approve the May 24, 2021, regular meeting minutes as presented. Jason Percifield seconded. Motion carried unanimously.
- II. **Treasurer’s Report Acceptance** – The bank statements, financial information, and bills were reviewed. Jason Percifield moved to accept the Treasurer’s Report and pay the bills as presented. Gary Carter seconded. Motion carried unanimously.

Checking Account Balance End of Last Meeting: \$27,016.81

05/27/21	Deposit	\$100.00
05/31/21	Interest	\$0.22
06/11/21	Deposit	\$100.00

Bank Balance Prior to Start of Meeting: \$27,217.03

Bills Paid at this Meeting:

Ck# 1121	Cathey Consulting	Inv. 6049 – May, 2021 Admin/Books	\$160.00	\$160.00
Ck# 1122	WyoRents.	Inv. R2423801 – Equipment rental/road work	\$795.00	
Total Bills Paid:				\$955.00

Checking Account Balance End of Meeting: \$26,262.03

Wyo-Star II Account Balance End of Last Meeting: \$151,740.65

05/31/21	Earnings	Statement not available yet.
----------	----------	------------------------------

Wyo-Star II Account Balance End of Meeting: \$151,740.65

Accounts Receivable – One account owes for the current monthly billing, and all of the rest are paid ahead.

- III. **Unfinished Business**
 - a. Roads – An updated quote was received from Simon for paving the road. The consensus of the Board is to plan for and budget for an asphalt paving project to be done this year. The scope of the project and details of the proposed project are included with these minutes. A hearing and special meeting will be held on Thursday, July 29, 2021, at 4:00 p.m. at the office of Cathey Consulting for final consideration and approval. The notice will be run in the newspaper and will be e-mailed and mailed to all landowners.
 - b. Budget for 7/1/21 – 6/30/22 – The proposed budget was approved 5/24/21. Final budget to be reviewed and adopted at the July 15th budget hearing and regular meeting.
- IV. **New Business**
 - a. Annual election of officers – Jason Percifield moved to keep the same slate of officers for the next year (Bowman Stinson, President / Gary Carter, Vice President / Jason Percifield, Secretary/Treasurer.) Gary Carter seconded. Motion carried unanimously.

Next Meetings:

Thursday, July 15, 2021, 4:00 p.m. (Budget Hearing and Regular Meeting)

Thursday, July 29, 2021, 4:00 p.m. (Public Hearing and Special Meeting for the purpose of hearing comments and adopting the resolution for asphalt paving)

Meetings are at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Bowman Stinson moved to adjourn the meeting. Jason Percifield seconded. The meeting adjourned at 4:20 p.m.

Respectfully Submitted,
Helenanne Cathey, Bookkeeper/Assistant to the Board
307-685-8235 / hlcathey@collinscom.net

Bowman Stinson, President

Gary Carter, Vice President

Jason Percifield, Secretary/Treasurer

Spring Hill Ranch Improvement & Service District

PO Box 471
Gillette, WY 82717

307-685-8235 (phone)
307-682-1187 (fax)

June 14, 2021

Notice of Spring Hill Road Paving Project

The Spring Hill Ranch Improvement and Service District hereby declares by resolution the intent to order improvements to be paid for by special assessment for 5,360 feet of road to receive asphalt pavement.

The proposed project would lay 5 inches of asphalt pavement from Highway 50 to the end of the road (where Carter property starts), for a total of approximately 5,360 feet resulting in improvements to the entire length of road. The width of the pavement will be 22 feet.

The estimated cost for the project is \$330,000.00.

There are a total of 13 parcels in the district. Several of those parcels are owned by the same individual or general owner, and the consensus of the Board is to assess only one assessment to Vessa and two assessments to Carter for a total of eleven parcels assessed for this project.

The cost per parcel will be \$16,000.00. This amount may be paid up front on or before July 29, 2021. The District will apply for a loan from First Northern Bank for any amount not received by that date at an interest rate of approximately 4.5% payable over 10 years, which amounts to a repayment of an estimated \$2,072.00 per year per parcel, which will be assessed through the Campbell County Assessor each year.

Maps, estimates and schedules showing the approximate amounts to be assessed and all resolutions and proceedings are on file and may be seen or examined at the office of Cathey Consulting.

All complaints and objections concerning the proposed improvement by owners of property subject to assessment will be heard and considered by the board before final action, under the provisions of the Wyoming Administrative Procedure Act.

The Board will also hear concerns, questions, complaints, and discussions on the project during the budget hearing on July 15, 2021, at 4:00 p.m. A public hearing is also scheduled for July 29, 2021, 4:00 p.m. for final consideration of this project followed by a regular meeting where the Board will consider final authorization for the resolution approving the project and for assessments to be submitted to the County Assessor for the 21-22 fiscal year. These meetings are at the office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette.

Board of Directors

Bowman Stinson, President / Gary Carter, Vice President / Jason Percifield, Secretary/Treasurer