

**Spring Hill Ranch Improvement & Service District**  
**Regular Meeting Minutes**  
**Tuesday, March 16, 2021, 7:00 p.m.**  
**at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming**

Board Members Present: Gary Carter, Jason Percifield (by phone)  
Board Members Not Present: Bowman Stinson  
Others Present: Helenanne Cathey, Vic Richards

Gary Carter called the meeting to order at 7:07 p.m.

- I. **Minutes** – Gary Carter moved to approve the January 19, 2021, regular meeting minutes as presented. Jason Percifield seconded. Motion carried unanimously.
- II. **Treasurer’s Report Acceptance** – The bank statements, financial information, and bills were reviewed. Gary Carter moved to accept the Treasurer’s Report and pay the bills as presented. Jason Percifield seconded. Motion carried unanimously.

<b>Checking Account Balance End of Last Meeting:</b>		<b>\$26,266.56</b>
01/21/21	Deposit	\$300.00
01/22/21	Deposit	\$400.00
01/31/21	Interest	\$0.21
02/05/21	Deposit	\$1,200.00
02/12/21	Deposit	\$100.00
02/19/21	Deposit	\$50.00
02/28/21	Interest	\$0.21
03/12/21	Deposit	\$100.00
<b>Bank Balance Prior to Start of Meeting:</b>		<b>\$28,416.98</b>
Ck# 1116	Cathey Consulting	Inv. 5868 – Jan., 2021 Admin/Books \$161.10 \$322.20
		Inv. 5911 – Feb., 2021 Admin/Books \$161.10
Ck# 1117	Local Gov’t Liab. Pool	Inv. 13027 – Insurance 7/1/21 – 6/30/22 \$500.00
Ck# 1118	Stevens, Edwards, Hall. Legal fees – Cemetery District Agreement	\$206.25
Total Bills Paid:		\$1,028.45
<b>Bank Balance End of Meeting:</b>		<b>\$27,388.53</b>
<b>Wyo-Star II Account Balance End of Last Meeting:</b>		<b>\$150,912.09</b>
01/31/21	Earnings	\$234.73
02/28/21	Earnings	\$237.73
<b>Wyo-Star II Account Balance End of Meeting:</b>		<b>\$151,384.55</b>

Accounts Receivable – There are two accounts that owe for two months. All others are current or paid ahead.

- III. **Unfinished Business**
  - a. Road – No update.
- IV. **New Business**
  - a. The Local Government Liability Pool renewal application was completed for the general liability and directors and officers insurance for the next fiscal year.
  - b. The budget for 7/1/21 – 6/30/22 was discussed. The preliminary budget will be approved at the next meeting, and the final budget will be approved at the budget hearing and regular meeting in either June or July.

**Next Meeting: Wednesday, May 19, 2021, 7:00 p.m. at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.**

Gary Carter adjourned the meeting at 7:13 p.m.

Respectfully Submitted,  
Helenanne Cathey, Bookkeeper/Assistant to the Board  
307-685-8235 / [hlcathey@collinscom.net](mailto:hlcathey@collinscom.net)

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Bowman Stinson, President

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Gary Carter, Vice President

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Jason Percifield, Secretary/Treasurer