

Spring Hill Ranch Improvement & Service District
Regular Meeting Minutes
Wednesday, October 14, 2020, 7:00 p.m.
at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Gary Carter, Bowman Stinson, Jason Percifield
 Others Present: Helenanne Cathey

Bowman Stinson called the meeting to order at 7:00 p.m.

- I. Minutes** – Jason Percifield moved to approve the July 15, 2020, budget hearing and regular meeting minutes as presented. Gary Carter seconded. Motion carried unanimously.
- II. Treasurer’s Report Acceptance** – The bank statements, financial information, and bills were reviewed. Gary Carter moved to accept the Treasurer’s Report and pay the bills as presented. Bowman Stinson seconded. Motion carried unanimously.

Checking Account Balance End of Last Meeting:	\$24,975.04
05/31/20 Interest	\$0.23
06/30/20 Interest	\$0.26
Adjusted Account Balance Forward:	\$24,975.53
Deposits 7/15-7/31/20	\$150,600.00
(\$150,000 was from Cemetery District)	
07/31/20 Interest	\$0.61
08/1-8/31/20 Deposits	\$100.00
08/31/20 Interest	\$1.49
Deposits 9/1-9/30/20	\$250.00
09/21/20 Transfer to WyoStar II	\$150,000.00
09/30/20 Interest	\$1.03
Deposits 10/1-10/13/20	\$100.00
Bank Balance Prior to Start of Meeting:	\$26,028.66
Ck# 1114 Cathey Consulting	Inv. 5591 – July, 2020 Admin/Books \$161.10 \$481.65
	Inv. 5640 – Aug., 2020 Admin/Books \$160.55
	Inv. 5681 – Sep., 2020 Admin/Books \$160.00
Total Bills Paid:	\$481.65
Bank Balance End of Meeting:	\$25,547.01
Wyo-Star II Account Balance End of Last Meeting:	\$0.00
09/21/20 Transfer to Account	\$150,000.00
09/30/20 Earnings	\$94.62
Wyo-Star II Account Balance End of Meeting:	\$150,094.62

Accounts Receivable – all accounts are current or paid ahead.

- III. Unfinished Business**
 - a. Director Election May 5, 2020 – Patrice Carter, Helenanne Cathey and Katherine Wolff canvassed ballots on May 7, 2020, and the results were as follows:

Votes for one director to serve on the Board for a four-year term:

Jason Percifield – 11 votes

Gary Carter – 1 vote

Jason Percifield completed the oath as required.
 - b. Roads – There was discussion on the road and the possibility of paving the road. It is too dry right now to do anything on the road. There needs to be moisture before doing any road work. The Cemetery District

is providing some rock, but it doesn't make sense to put any rock down now. It will be stockpiled so it can be used later.

IV. New Business

- a. Bowman Stinson moved to add Jason Percifield to the First Interstate Bank account signature card and remove James Klaassen. Gary Carter seconded. Motion carried unanimously.
- b. Local Government Annual Report Summary FYE 6/30/2020 – Two Board members signed the report to submit to the Department of Audit to complete the annual reporting requirements.

Next Meeting: Tuesday, January 19, 2021, 7:00 p.m. at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Gary Carter moved to adjourn. Jason Percifield seconded. The meeting adjourned at 7:49 p.m.

Respectfully Submitted,
Helenanne Cathey, Bookkeeper/Assistant to the Board
307-685-8235 / hlcathey@collinscom.net

Bowman Stinson, President

Gary Carter, Vice President

Jason Percifield, Secretary/Treasurer