

**Stone Gate Estates Improvement & Service District
Regular Meeting
MINUTES**

Monday, January 13, 2020, 7:00 p.m.

Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Dave Daigle, Bobby Schmitz, Charlotte Terry

OTHERS PRESENT: Helenanne Cathey

Dave Daigle called the meeting to order at 7:00 p.m. The agenda was updated to include a New Business item for discussion on the billing system for the regional water.

- I. Water System Update** – The water system information was reviewed. Bobby Schmitz reported that he called Duaine Faucett with Water Guy to get an update on the regional connection. The City needs to finish some electrical work and some final landscaping and replacing the fence. Duaine Faucett some work to do before the regional water can be used. Bobby Schmitz requested that Water Guy do their part as soon as possible before water usage starts going up. Well No. 1 will not be used all of the time, but it will be used enough to keep the permit active.
- II. Minutes / Treasurer’s Report** – Bobby Schmitz moved to approve the minutes for the November 11, 2019, regular meeting as presented. Charlotte Terry seconded. Motion carried unanimously.
- III. Treasurer’s Report** – There was discussion on moving money from the money market to the WyoStar account. Charlotte Terry moved to transfer \$25,000 from the money market account to the Wyostar I account and to approve the treasurer’s report as presented and transfer \$2,000 from the money market account to the checking account. Bobby Schmitz seconded. Dave Daigle seconded. Motion carried unanimously.

Money Market Account Balance end of last meeting:	\$44,281.07	
Deposits – 11/1-11/30/19	\$29,933.50	
11/30/19 Interest	\$23.78	
Deposits – 12/1-11/31/19	\$12,149.94	
12/11/19 Ck# 9031 Transfer to Checking	\$2,000.00	
12/31/19 Interest	\$31.33	
Deposits – 1/1-1/10/20	\$22.00	
Balance in Account Prior to Meeting:		\$84,441.62
Ck#9032 Transfer to Checking	\$2,000.00	
1/13/20 Transfer to WyoStar I	\$25,000.00	
Balance in Account End of Meeting:		\$57,441.62

WyoStar I Account – Balance End of Last Meeting:	\$21,700.87	
10/31/19 Interest	\$37.24	
11/30/19 Interest	\$27.55	
12/31/19 Interest	NO STATEMENT YET	
1/13/20 Transfer from MM:	\$25,000.00	
Ending WyoStar Account Balance:		\$46,765.66

WyoStar II Account – Balance End of Last Meeting:	\$175,011.36	
10/31/19 Interest	\$465.68	
11/30/19 Interest	\$412.90	
12/31/19 Interest	NO STATEMENT YET	
Ending WyoStar II Account Balance:		\$175,889.94

Checking Account Balance end of last meeting:	\$6,653.13		
12/11/19 Ck# 9031 – Transfer from Money Mkt:	\$2,000.00		
Check #	Payee	Purpose	Amount
AUTO PAY	Powder River Energy	Acct 3126125 10/28-11/30/19	\$337.26
AUTO PAY	Powder River Energy	Acct 8443000 10/30-12/1/19	\$199.97
2323	Cathey Consulting	Inv. 5247 – Nov. Admin/Books/post.	\$451.65

2324	Gillette News-Record	Ad 00355825 – Director election ad	\$85.42
2325	Hawkins, Inc.	Inv. 4619563 – Chlorine	\$10.00
2326	Water Guy, LLC	Inv. 2019-991 – Nov. Oper./Meters	\$938.50
TOTAL:			\$2,022.80
Checking Account Balance Prior to Current Meeting:		\$6,630.33	
Bills Paid at Meeting:			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO PAY	Powder River Energy	3126125 11/30/19-12/31/19	\$269.82
AUTO PAY	Powder River Energy	8443000 12/1/19 – 1/1/20	\$197.72
2327	Bobby Schmitz	Reimburse – Advertising / Road & Bridge	\$99.00
2328	Cathey Consulting	Inv. 5291 – Dec. Admin./Bookkeeping	\$451.65
2329	Hawkins, Inc.	Inv. 4637890 – Chlorine	\$10.00
2330	One-Call of Wyoming	Inv. 54546 – Oct., Nov., Dec./annual membersh.	\$34.75
2331	Water Guy, LLC	Inv. 2019-1078 – Dec. Oper./Meters	\$938.50
TOTAL:			\$2,001.44
01/13/20	Transfer from Money Market Account:	\$2,000.00	
Checking Account Balance End of Meeting:			\$6,628.89
Receivables were reviewed.			

IV. Unfinished Business

- a. Review customer / construction issues – None.
Charlotte Terry moved to acknowledge and approve the prior verbal approval of the construction plans for 5400 Stone Lake (Andrew Kraycsir). Bobby Schmitz seconded. Motion carried unanimously. A letter was sent to the County.
- b. Reverse Dial system (Reverse 911) set up – This item will be removed from the agenda.
- c. Director Election – March 17, 2020 (Terry – 4 year term) – Applications to be on the ballot were due between December 18th and January 7th. The draft ballot was reviewed. The following legal ad will run March 3, 2020. Ballots will be mailed between February 21st and March 2nd.

NOTICE OF DIRECTOR ELECTION
STONE GATE ESTATES IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Stone Gate Estates Improvement & Service District for the purpose of electing one director to the Board of Directors to serve a four (4)-year term. Candidates include Charlotte J. Terry. Replacement ballots may be obtained from Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An “Elector Affidavit” form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Stone Gate Estates Improvement & Service District by mail at P.O. Box 992, Gillette, Wyoming, 82717, or at the office of Cathey Consulting, LLC by 5:00 p.m. on Tuesday March 17, 2020, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 17, 2020, between 9:00 a.m. and 2:00 p.m.

Robert Schmitz, Secretary / Filing Officer
Stone Gate Estates Improvement & Service District

V. New Business

- a. A letter was reviewed from County Planning regarding construction plans. The County asked that the District inform residents that all plans must meet County specifications and must be submitted to the County for approval prior to starting any construction. Residents are encouraged to get approval from the County prior to taking the petition to Stone Gate residents.
- b. Road project for 2020 – There was discussion on road work for this year. The north / south roads are in pretty good shape. Stone Crest is recommended this year. Bobby Schmitz will also get some estimates for the apron on Stone Trail. There is a hole on Stone Lake that needs to be addressed. If anyone has any suggestions or special concerns on the road project for this year, please send the District an e-mail or call a Board member. There was discussion on dust control. The road project for 2020 will be discussed further at the next meeting.

- c. There was discussion on the billing for regional water when it is used. The consensus is to pass on the regional water bills to all residents of the District whenever the regional water is used. The billing will be pro-rated based on each user's percent of the total meter readings for the corresponding time frame. In other words, EVERYONE will get a bill when regional water is used. The 20,000 gallons of base water won't apply to the regional water bills. See the example below:

City's bill = \$100			District's Billing (internal rate structure)	City Bill Passed On (all customers billed)	Cust. Total Bill
Customer A	10,000 gallons	14.3% of total	\$0	\$14.30	\$14.30
Customer B	25,000 gallons	35.7% of total	\$5	\$35.70	\$40.70
Customer C	35,000 gallons	50% of total	\$20	\$50.00	\$70.00
TOTAL	70,000 gallons				

VI. Date for next meeting – Monday, March 9, 2020, 7:00 p.m. (Regular Meeting)

MEETINGS ARE NORMALLY HELD ON THE 2ND MONDAY OF EVERY OTHER MONTH

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106
(K² Technologies Building, Suite 106) – Entrance is on 4th Street

VII. Meeting adjourn – Bobby Schmitz moved to adjourn the meeting. Charlotte Terry seconded. The meeting adjourned at 7:40 p.m.

NOTES: The board reminds homeowners of the following:

- Water meter repair costs are to be split equally between the District and the homeowner.
- Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywvoming.com for a link and for other information.**

Respectfully submitted,

Helenanne Cathey, Assistant to the Board of Directors, Stone Gate Estates Improvement & Service District

Dave Daigle, President (687-1785)

Charlotte Terry, Treasurer (406-586-6456)

Robert (Bobby) Schmitz, Secretary (686-0991)