

**Stone Gate Estates Improvement & Service District
Regular Meeting
MINUTES**

Monday, January 14, 2019, 7:00 p.m.

Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Dave Daigle, Charlotte Terry, Bobby Schmitz

OTHERS PRESENT: Helenanne Cathey, Kent Terry,
Levi Jensen (City of Gillette)

President Dave Daigle called the meeting to order at 7:00 p.m.

- I. Water System Update** – Levi Jensen from the City of Gillette provided an update on the regional system and presented an easement for consideration and signing by the Board in relation to the regional connection. Charlotte Terry moved to accept the Permanent Access and Utility Easement between Stone Gate Estates I & S District and the City of Gillette. Bobby Schmitz seconded. Motion carried unanimously. Dave Daigle signed the easement for the District. A suggestion was made to have Duaine Faucett attend the March meeting to discuss the regional connection and the water system. The water system and meters were discussed.
- II. Minutes / Treasurer’s Report** – Bobby Schmitz moved to approve the minutes for the November 12, 2018, regular meeting as presented. Charlotte Terry seconded. Motion carried unanimously.
- III. Treasurer’s Report** – Bobby Schmitz moved to accept the Treasurer’s Report, pay the bills as presented for \$1,912.42 and transfer \$2,000.00 from the money market account to the checking account. Charlotte Terry seconded. Motion carried unanimously.

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| Money Market Account Balance end of last meeting: | | \$53,702.72 |
| 11/09/18 | Deposit – Assessments | \$19,809.00 |
| Adjusted Balance Forward: | | \$73,511.72 |
| 11/16/18 | Deposit – Water | \$36.00 |
| 11/30/18 | Interest | \$34.75 |
| 12/10/18 | Deposit – Assessments | \$24,949.12 |
| 12/12/18 | Ck# 9019 – Transfer to Checking: | \$1,800.00 |
| 12/13/18 | Deposit – Water | \$251.00 |
| 12/13/18 | Deposit – Grant | \$30,899.63 |
| 12/28/18 | Deposit – PR Energy | \$1,430.65 |
| 12/31/18 | Interest | \$48.52 |
| Balance in Account Prior to Meeting: | | \$129,361.39 |
| 01/14/19 | Ck# 9020 – Xfer to checking | \$2,000.00 |
| Ending Money Market Balance: | | \$127,361.39 |

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| Money Market Account – Infrastructure Fund end of last meeting: | | \$134,319.25 |
| 11/30/18 | Interest | \$57.79 |
| 12/31/18 | Interest | \$62.78 |
| Ending Money Market – Infrastructure Fund Balance: | | \$134,439.82 |

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| Money Market Account – Pump Replacement end of last meeting: | | \$5,280.46 |
| 11/30/18 | Interest | \$1.30 |
| 12/31/18 | Interest | \$1.35 |
| Ending Money Market – Pump Replacement Account Balance: | | \$5,283.11 |

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| Checking Account Balance end of last meeting: | | \$6,644.42 | |
| 12/12/18 | Ck# 9019 – Transfer from Money Mkt: | \$1,800.00 | |
| <u>Check #</u> | <u>Payee</u> | <u>Purpose</u> | <u>Amount</u> |
| AUTO PAY | Powder River Energy | 3126125 10/29-11/29/18 | \$251.81 |
| AUTO PAY | Powder River Energy | 8443000 10/29-12/1/18 | \$129.65 |
| 2267 | Cathey Consulting | Inv. 4713 – Nov. Admin/Books/post. | \$453.34 |

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| 2268 | Hawkins, Inc. | Inv. 4402373 – Chlorine | \$10.00 |
| 2269 | Water Guy, LLC | Inv. 2018-1069 – Nov. Oper./Meters | \$938.50 |
| TOTAL: | | | \$1,783.30 |
| Checking Account Balance Prior to Current Meeting: | | | \$6,661.12 |
| Bills Paid at Current meeting: | | | |
| <u>Check #</u> | <u>Payee</u> | <u>Purpose</u> | <u>Amount</u> |
| AUTO PAY | Powder River Energy | Acct. 3126125 11/29-12/28/18 | \$3249.96 |
| AUTO PAY | Powder River Energy | Acct. 8443000 12/1-12/29/18 | \$128.25 |
| 2270 | Bobby Schmitz | Reimburse advertising | \$100.00 |
| 2271 | Cathey Consulting | Inv. 4754 – Dec. Admin/Books/postage | \$453.21 |
| 2272 | Hawkins, Inc. | Inv. 4421797 – Chlorine | \$10.00 |
| 2273 | One Call of Wyo. | Inv. 50893 – Oct., Nov., Dec. & annual fee | \$32.50 |
| 2274 | Water Guy, LLC | Inv. 2018-1153 – Dec. Oper./Meters | \$938.50 |
| TOTAL: | | | \$1,912.42 |
| 01/14/19 | Ck# 9020 – Stone Gate – Deposit | | \$2,000.00 |
| Checking Account Balance End of Meeting: | | | \$6,748.70 |
| Receivables were reviewed. | | | |

IV. Unfinished Business

- a. Review customer / construction issues – None.
- b. Road Work – A letter of concern regarding the roads was sent via e-mail in November. The Board discussed the letter. Board members share the same concerns expressed by the landowner. Stone Trail was of particular concern, and the Board noted that this street is scheduled to be upgraded this year. The rock on Stone Gate was a better blend, so the Board will take a look at it this spring to see how well it fares this spring and to determine if that's what should be used this year. There was discussion on quotes and the County grant and timing for this year's work. There was also discussion on the rock that the District got and concerns on the red rock. Bobby Schmitz explained some of the differences in the grades of limestone road base and suggested getting a custom blend if needed. The red dirt (fines) are a concern, but rock without any fines isn't going to work either. The consensus is to apply dust control. The County will blade the roads when the District gets rock. The concern is to maintain the crown in the road so there may need to be some additional communication with the County to make sure they don't take out the crown when they blade the roads. Charlotte Terry reported that she called the landowner that sent the letter. No additional response is needed at this time. Dave Daigle requested that the minutes reflect that Stone Trail Avenue will be a top priority this year. As soon as funding and weather permits, the Board will address that road.
- c. Reverse Dial system (Reverse 911) set up – Charlotte Terry is setting up this system.

V. New Business

- a. The easement with the City was reviewed at the start of the meeting.

VI. Date for next meeting – Monday, March 11, 2019, 7:00 p.m. (Regular Meeting)

2019 meetings: Monday, May 13, 2019, 7:00 p.m. / Monday, July 8, 2019, 7:00 p.m.

Monday, September 9, 2019, 7:00 p.m. / Monday, November 11, 2019, 7:00 p.m.

MEETINGS ARE NORMALLY HELD ON THE 2ND MONDAY OF EVERY OTHER MONTH

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106

(K² Technologies Building, Suite 106) – Entrance is on 4th Street

VII. Meeting adjourn – Charlotte Terry moved to adjourn the meeting. Bobby Schmitz seconded. The meeting adjourned at 7:32 p.m.

NOTES: The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.

- e. **Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywoming.com for a link and for other information.**

Respectfully submitted,

Helenanne Cathey, Assistant to the Board of Directors, Stone Gate Estates Improvement & Service District

Dave Daigle, President (687-1785)

Charlotte Terry, Treasurer (406-586-6456)

Robert (Bobby) Schmitz, Secretary (686-0991)