

Stone Gate Estates Improvement & Service District
Regular Meeting
MINUTES

Monday, March 11, 2019, 7:00 p.m.

Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Dave Daigle, Charlotte Terry, Bobby Schmitz
OTHERS PRESENT: Helenanne Cathey, Kent Terry, Trevor Johnson, Brittany Johnson,
Mark Hines, DOWL

President Dave Daigle called the meeting to order at 7:00 p.m.

- I. Mailbox for 6206 Stone Gate Avenue** – Trevor and Brittany Johnson came to the meeting and reported that they do not have a mailbox, and there are no mailboxes available in the locked boxes. They are requesting permission to put up a personal mailbox next to the bank of mailboxes that are there. The post office has advised them that they can't put a mailbox at their private drive because it's more than ¼ mile off of Force Road. They would like to put up a bank of boxes that match the other boxes that are currently there for Stone Gate. Their neighbor is also in the same situation and is interested in a box. The Board expressed their agreement and would like to see something that matches. There should be room to install a bank of boxes on the north end of the existing boxes. The consensus of the Board was that they had no issues with Johnson's installing boxes as discussed.
- II. Water System Update** – Mark Hines from DOWL was at the meeting and explained a permit application for the District to hook up to the regional water system. There was discussion. Charlotte Terry moved to approve the Permit to Construct application for the Gillette Regional Water Supply Project PHII District Extensions Stone Gate Estates and authorize Dave Daigle to sign the application. Bobby Schmitz seconded. Motion carried unanimously. Dave Daigle signed the application, and Mark Hines took the application to submit as needed.
- III. Minutes / Treasurer's Report** – Bobby Schmitz moved to approve the minutes for the January 14, 2019, regular meeting as presented. Charlotte Terry seconded. Motion carried unanimously.
- IV. Treasurer's Report** – Charlotte Terry moved to accept the Treasurer's Report, pay the bills as presented for \$1,556.19 and approve the transfer to the infrastructure fund of \$24,304 for water overages from the last fiscal year and transfer \$26,000.00 from the money market account to the checking account. A check will be done from the checking account to the infrastructure fund for \$24,304. Bobby Schmitz seconded. Motion carried unanimously.

Money Market Account Balance end of last meeting:		\$127,361.39
01/11/19	Deposit – Assessments	\$1,278.00
Adjusted Balance Forward:		\$128,639.39
01/31/19	Interest	\$68.76
02/08/19	Deposit – Assessments	\$1,296.59
02/19/19	Ck# 9021 – Transfer to Checking:	\$2,000.00
02/22/19	Deposit – Water	\$50.00
02/28/19	Interest	\$64.36
03/08/19	Deposit – Assessments	\$2,556.00
Balance in Account Prior to Meeting:		\$130,675.10
03/11/19	Ck# 9022 – Xfer to checking	\$26,000.00
Ending Money Market Balance:		\$104,675.10

Money Market Account – Infrastructure Fund end of last meeting:		\$134,439.82
01/31/19	Interest	\$71.66
02/28/19	Interest	\$67.09
03/11/19	Transfer from General Fund:	\$24,304.00
Ending Money Market – Infrastructure Fund Balance:		\$158,882.57

Money Market Account – Pump Replacement end of last meeting:		\$5,283.11
01/31/19	Interest	\$1.35
02/28/19	Interest	\$1.22

Ending Money Market – Pump Replacement Account Balance:**\$5,285.68**

Checking Account Balance end of last meeting:			\$6,748.70
02/19/19	Ck# 9021 – Transfer from Money Mkt:	\$2,000.00	
Check #	Payee	Purpose	Amount
AUTO PAY	Powder River Energy	3126125 12/28/18 – 1/31/19	\$284.72
AUTO PAY	Powder River Energy	8443000 12/29/18 – 1/31/19	\$149.85
2275	Cathey Consulting	Inv. 4798 – Jan. Admin/Books/post.	\$451.50
2276	Hawkins, Inc.	Inv. 4435600 – Chlorine	\$10.00
2277	Water Guy, LLC	Inv. 2019-65 – Jan. Oper./Meters/Repair	\$1,097.10
TOTAL:			\$1,993.17
Checking Account Balance Prior to Current Meeting:			\$6,755.53
03/11/19	Ck# 9022 – Stone Gate – Deposit		\$26,000.00
Check #	Payee	Purpose	Amount
AUTO PAY	Powder River Energy	3126125 1/31-2/27/19	\$243.86
AUTO PAY	Powder River Energy	8443000 1/31-3/1/19	\$159.28
2278	Cathey Consulting	Inv. 4839 – Feb. Admin/Books/post.	\$452.55
2279	Hawkins, Inc.	Inv. 4450387 – Chlorine	\$10.00
2280	Water Guy, LLC	Inv. 2019-152 – Feb. Oper./Meters	\$690.50
2281	Stone Gate	Transfer to Infrastructure Fund	\$24,304.00
TOTAL:			\$25,860.19
Checking Account Balance End of Meeting:			\$6,895.34

Receivables were reviewed.

V. Unfinished Business

- a. Review customer / construction issues – None.
- b. Road Work – Bobby Schmitz prepared a project scope and got bids for the 2019 road upgrade project which will include 3 specific tasks: 1) Addition of 1900 tons of crushed Grade W limestone road base to Stone Trail, 2) Repairs to several soft spots located on Stone Lake and Stone Gate with the addition of approximately 100 tons of similar material and 3) An application of magnesium chloride dust control product to the entire 4.85 miles of Stone Gate I&S road system.

The Board talked at the last meeting about some specialty blends for road material for this year. Bobby Schmitz reported that he worked with one of the contractors and looked at the pricing for half a standard W Base and half of a clean material blended together. This would result in less fines and resulted in an increase in costs of \$2 to \$4 a ton. After working with the contractor and investigating the option, it was determined that this would not provide value to the road work in the District, and it could result in a lower quality road as if there are not enough fines, the rock will not stay on the road. Based on this research, the recommendation is to continue to use the Grade W road base, which is what we have used in the past. Bobby Schmitz and Kent Terry will continue to research other road material, but the grant application needs to be submitted to the County as soon as possible so the work can be done hopefully this April or May. Charlotte Terry moved to submit the County District Support Grant for \$15,097 (project cost of \$60,388) as presented for road work for the summer of 2019. Bobby Schmitz seconded. Motion carried unanimously. The work on Stone Trail will cover 20' and result in about a 3 ¾' lift.

- c. Reverse Dial system (Reverse 911) set up – Charlotte Terry is setting up this system.

VI. New Business

- a. The budget for 7/1/19 – 6/30/20 was reviewed and updated.

VII. Date for next meeting – Monday, May 13, 2019, 7:00 p.m. (Regular Meeting)**2019 meetings: Monday, July 8, 2019, 7:00 p.m.****Monday, September 9, 2019, 7:00 p.m. / Monday, November 11, 2019, 7:00 p.m.**MEETINGS ARE NORMALLY HELD ON THE 2ND MONDAY OF EVERY OTHER MONTHLocation: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106
(K² Technologies Building, Suite 106) – Entrance is on 4th Street

VIII. Meeting adjourn – Charlotte Terry moved to adjourn the meeting. Bobby Schmitz seconded. The meeting adjourned at 8:05 p.m.

NOTES: The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- e. **Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywoming.com for a link and for other information.**

Respectfully submitted,

Helenanne Cathey, Assistant to the Board of Directors, Stone Gate Estates Improvement & Service District

Dave Daigle, President (687-1785)

Charlotte Terry, Treasurer (406-586-6456)

Robert (Bobby) Schmitz, Secretary (686-0991)