

Stone Gate Estates Improvement & Service District
Regular Meeting
MINUTES
Monday, March 14, 2022, 7:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette
Revised 3/15/22

BOARD MEMBERS PRESENT: Travis Given, Jodi Schilling
 BOARD MEMBERS NOT PRESENT: Bobby Schmitz
 OTHERS PRESENT: Helenanne Cathey

Travis Given called the meeting to order at 7:12 p.m.

- I. Water System Update** – The water system information was reviewed. Travis Given moved to approve meter readings and billing for January and February. Jodi Schilling seconded. Motion carried unanimously.
- II. Minutes / Treasurer’s Report** – Travis Given moved to approve the minutes for the January 10, 2022, regular meeting as presented. Jodi Schilling seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The financial information was reviewed. Travis Given moved to accept the Treasurer’s Report and pay bills as presented and transfer \$10,000 from the money market to checking account. Jodi Schilling seconded. Motion carried unanimously.

WyoStar I Account – Balance End of Last Meeting:	\$47,282.52	
12/31/21 Interest	\$8.21	
01/31/22 Interest	\$8.23	
02/28/22 Interest	NO STATEMENT YET	
Ending WyoStar Account Balance:		\$47,298.96

WyoStar II Account – Balance End of Last Meeting:	\$218,782.59	
12/31/21 Interest	\$221.62	
01/31/22 Interest	\$178.19	
02/28/22 Interest	NO STATEMENT YET	
Ending WyoStar II Account Balance:		\$219,182.40

Money Market Account Balance end of last meeting:	\$96,960.02	
01/11-01/31/22 Deposits	\$2,857.37	
01/31/22 Interest	\$12.64	
02/01-02/28/22 Deposits	\$2,708.10	
02/28/22 Interest	\$14.91	
03/01-03/14/22 Deposits	\$2,052.30	
Balance in Account Prior to Meeting:		\$104,605.34
03/14/22 Ck# 9051 – Stone Gate Estates – Transfer to Checking	\$10,000.00	
Money Market Account Balance End of Meeting:		\$94,605.34

Checking Account Balance end of last meeting:	\$7,424.39		
AUTO PAY Powder River Energy Acct 3126125 12/1-1/1/22	\$156.60	\$445.30	
AUTO PAY Powder River Energy Acct 8443000 12/1-1/1/22	\$288.70		
Bills Paid in February:			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO PAY	Powder River Energy	Acct 3126125 1/1-2/1/22	\$64.19
AUTO PAY	Powder River Energy	Acct 8443000 1/1-2/1/22	\$328.26
2464	Cathey Consulting	Inv. 6416 – Jan. Admin/Books/post.	\$610.44
2465	City of Gillette	Bill 1391983 – 1/3-2/2/22 Regional water/33,000 gal.	\$521.83
2466	Hawkins, Inc.	Inv. 6090607 – Chlorine \$10.00	\$20.00
		Inv. 6107571 – Chlorine \$10.00	
2467	One-Call of Wyoming	Inv. 62082 – Oct. & Dec. locate tickets	\$3.75

2468	Water Guy, LLC	Inv. 2022-88 – Jan. Oper./Meters \$938.50	\$2,328.41
		Inv. 2022-9 – Chlorine booster pump repair \$1,389.91	
TOTAL:			\$3,876.88
Checking Account Balance Prior to Meeting:			\$3,102.21
Bills Paid at Meeting:			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO PAY	Powder River Energy	3126125 – 2/1-2/28/22	\$149.76
AUTO PAY	Powder River Energy	8443000 – 2/1-2/28/22	\$346.83
2469	Cathey Consulting	Inv. 6470 – Feb.. Admin./Books/Postage	\$608.12
		Inv. 6435 – Director election mailing	\$414.16
2470	Gillette News-Record	Ad 00372108 – Director election ad	\$90.75
2471	Hawkins, Inc.	Inv. 6125826 – Chlorine	\$10.00
2472	Water Guy, LLC	Inv. 2022-112 – Feb. Water Oper.	\$938.50
		Inv. 2022-220 – Repair meter pit lid	\$257.01
2473	City of Gillette	Bill 1408760 – Regional water 2/2-3/2 0 gal	\$422.50
TOTAL:			\$3,237.63
03/14/22	Transfer from Money Market Account:	\$10,000.00	
Checking Account Balance End of Meeting:			\$9,864.58
Receivables were reviewed.			

IV. Unfinished Business

- a. Review customer / construction issues – None
- b. No update on installing a system that will notify the District when the regional water kicks on.
- c. Director election (March 22, 2022 –Given, Schmitz, Schilling – 2 for 4 years and 1 for the remaining 2 years of a four-year term) – Helennane Cathey will contact a couple of members from the District to help count ballots within 7 days of the election date.
- d. Water Guy Service agreement and increases – Travis Given moved to approve the service agreement and monthly increases with Water Guy. Jodi Schilling seconded. Motion carried unanimously. Water Guy will take over billing in the coming months. They will send out information to everyone when that occurs. Helennane Cathey will work with Water Guy to transition the water meter billing.

V. New Business

- a. Budget for 7/1/22 – 6/30/23 – There was discussion on the budget for the next fiscal year and changes to the rates. There was discussion on roads. There was discussion on the possibility of doing dust control this year but not adding rock. There are concerns, however, with several areas that are pretty sloppy when wet. There will be further discussions on roads and the budget at a special meeting to be scheduled in April.

VI. Upcoming Meetings – A special meeting will be scheduled in April to work on the budget and discuss roads, rates and other budgetary items.

Regular Meetings: Monday, May 9, 2022, 7:00 p.m. / Monday, July 11, 2022, 7:00 p.m. / Monday, September 12, 2022, 7:00 p.m. / Monday, November 14, 2022, 7:00 p.m.

MEETINGS ARE NORMALLY HELD ON THE 2ND MONDAY OF EVERY OTHER MONTH

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106
(K² Technologies Building, Suite 106) – Entrance is on 4th Street

VII. Meeting adjourn – Travis Given moved to adjourn the meeting. Jodi Schilling seconded. The meeting adjourned at 7:28 p.m.

NOTES: The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner’s responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.

- e. **Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywoming.com for a link and for other information.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board of Directors

Robert (Bobby) Schmitz, President (680-4920)

Travis Given, Treasurer

Jodi Schilling, Secretary