

**Stone Gate Estates Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Monday, November 11, 2024, 9:00 a.m.**  
**Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Travis Given, Bobby Schmitz, Tim Volk  
OTHERS PRESENT: Helenanne Cathey

Bobby Schmitz called the meeting to order at 9:07 a.m.

- I. **Water System Update** – The water system information was reviewed and discussed.
- II. **Minutes / Treasurer’s Report** – Tim Volk moved to approve the September 9, 2024, regular meeting minutes as presented. Travis Given seconded. Motion carried unanimously.
- III. **Treasurer’s Report** – The financial information and accounts receivable balances were reviewed. Tim Volk moved to accept the Treasurer’s Report, pay bills and transfer \$8,000.00 from the money market to checking account. Travis Given seconded. Motion carried unanimously.

<b>RESERVES WyoStar I Account – Balance End of Last Meeting:</b>		\$51,180.32
08/31/24	Interest	\$191.05
09/30/24	Interest	\$201.08
10/31/24	Interest	No statement yet.
<b>Ending WyoStar Account Balance:</b>		<b>\$51,572.45</b>

<b>RESERVES WyoStar II Account – Balance End of Last Meeting:</b>		\$255,420.61
08/31/24	Interest	\$656.28
09/30/24	Interest	\$600.92
10/31/24	Interest	No statement yet.
<b>Ending WyoStar II Account Balance:</b>		<b>\$256,677.81</b>

<b>Money Market Account Balance end of last meeting:</b>		\$16,982.08
9/1-9/9/24	Deposits – Water	\$1,409.99
09/05/24	Deposit – Xpress bill pay	\$4,248.12
<b>Adjusted Balance Forward:</b>		<b>\$22,640.19</b>
9/10-9/30/24	Deposits – Water	\$7,302.68
09/18/24	Deposit – Road Pmnt.	\$877.50
09/30/24	Interest	\$23.65
10/1-10/31/24	Deposits – Water	\$7,817.98
10/05/24	Deposit – Xpress bill pay	\$4,341.54
10/08/24	Deposit – Road Pmnt.	\$877.50
10/09/24	Deposit – County Grant	\$5,966.88
10/10/24	Deposit – Assessments	\$720.00
10/31/24	Interest	\$36.60
11/05/24	Deposit – Xpress bill pay	No Statement yet.
11/11/24	Ck# 9069 – Transfer to Checking:	\$8,000.00
<b>Balance in Account End of Meeting:</b>		<b>\$42,604.52</b>

**\*Balance does not reflect any water overage payments since the end of the prior month  
Except for Xpress bill pay deposit (if applicable)**

<b>Checking Account Balance end of last meeting:</b>		\$17,723.63	
AUTO PAY	Powder River Energy Acct 3126125 Electricity 8/1-9/1/24	\$1,711.36	
AUTO PAY	Powder River Energy Acct 8443000 Electricity 8/1-9/1/24	\$143.29	
<b>October Bills:</b>			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO PAY	City of Gillette	Bill 1939215 9/4-10/2/24 Regional water/246,000 gal.	\$1,247.64

AUTO PAY	Powder River Energy	Acct 3126125 Electricity 9/1-10/1/24	\$1,587.73	\$1,728.03
AUTO PAY	Powder River Energy	Acct 8443000 Electricity 9/1-10/1/24	\$140.30	
2635	Cathey Consulting	Inv. 7784 – Sept. Admin/Books/post.		\$630.00
2636	Hawkins, Inc.	Inv. 6863083 – Chlorine \$20.00		\$875.00
		Inv. 6867110 – Chlorine \$855.00		
2637	One-Call of Wyoming	Inv. 73025 – Locate tickets Aug.		\$0.75
2638	Postmaster	Annual box fee		\$216.00
2639	Water Guy	Inv. 2024-1058 – Sep. Oper../Meters/Billing		\$1,690.10
<b>TOTAL:</b>				<b>\$6,387.52</b>
<b>Checking Account Balance Prior to Meeting:</b>				<b>\$9,481.46</b>

**Bills Paid at This Meeting:**

Check #	Payee	Purpose	Amount	
AUTO PAY	Powder River Energy	Acct 3126125 10/1-11/1/24	No bill yet.	
AUTO PAY	Powder River Energy	Acct 8443000 10/1-11/1/24	No bill yet.	
AUTO PAY	City of Gillette	Regional Water Bill 10/2-11/2024	No bill yet.	
2640	Cathey Consulting	Inv. 7843 – Oct. Admin/Books/Compliance/postage	\$630.00	
2641	Water Guy	Inv. 2024-1195 – Oct. Oper../Meters/Billing	\$1,690.10	
<b>TOTAL:</b>				<b>\$2,320.10</b>

Transfer from Money Market: \$8,000.00

**Checking Account Balance End of Meeting: \$15,161.36**

- a. Review customer / construction issues - None
  - i. For minutes: Project Actions
- b. Road work – Board members drove the roads and didn’t note any serious issues with the roads. There were a couple of small pot holes after the last snow, but it may do more harm than good to blade the roads now. The consensus is to leave the roads alone for now.

**I. New Business**

- a) None

**IV. Upcoming Meetings – Monday, January 13, 2025, 9:00 a.m.**

**2025 Meetings:**

Mon., Jan. 13, 2025, 9:00 a.m. Mon., Mar. 10, 2025, 9:00 a.m. Mon., May 12, 2025, 9:00 a.m.

Mon., July 14, 2025, 9:00 a.m. Mon., Sep. 8, 2025, 9:00 a.m. Mon., Nov. 10, 2025, 9:00 a.m.

**MEETINGS ARE NORMALLY HELD ON THE 2<sup>ND</sup> MONDAY OF EVERY OTHER MONTH**

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106

(K<sup>2</sup> Technologies Building, Suite 106) – Entrance is on 4<sup>th</sup> Street

**V. Meeting adjourn – Tim Volk moved to adjourn. Travis Given seconded. The meeting was adjourned at 9:21 a.m.**

**NOTES:** The board reminds homeowners of the following:

- a. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner’s responsibility.
- b. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- c. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- d. 3/27/23 – Any Board member authorized to call a contractor out to plow snow if needed.
- e. Check out Water Guy’s Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to [www.wateryuywyoming.com](http://www.wateryuywyoming.com) for a link and for other information.
- f. Minutes will be distributed to the email list and online after the Board has approved the minutes at meetings. Draft minutes will not be e-mailed or posted online.
- g. Annual Reserves Transfer for 24-25 - \$29,824.78 was the overages for 23-24, but due to well repair expenses, no transfer will be done to reserves in 24-25.

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board of Directors

Bobby Schmitz  
Signature

Bobby Schmitz  
Printed Name

1/13/25  
Date

[Signature]  
Signature

Tim Volk  
Printed Name

1/13/25  
Date

Robert (Bobby) Schmitz, President (680-4920) / Travis Given, Treasurer / Tim Volk, Secretary