

**Stone Gate Estates Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Monday, September 11, 2017, 7:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Dave Daigle, Bobby Schmitz  
BOARD MEMBERS NOT PRESENT: Charlotte Terry  
OTHERS PRESENT: Helenanne Cathey

President Dave Daigle called the regular meeting to order at 7:00 p.m.

- I. Water System Update** – The water system information was reviewed.
- II. Minutes / Treasurer’s Report** – Bobby Schmitz moved to approve the minutes for the July 10, 2017, budget hearing and regular meeting as presented. Dave Daigle seconded. Motion carried unanimously.
- III. Treasurer’s Report** – Bobby Schmitz moved to approve the Treasurer’s Report as presented and transfer \$3,800 from the money market account to the checking account. Dave Daigle seconded. Motion carried unanimously.

Money Market Account Balance end of last meeting:	\$87,987.77
07/20/17 Deposit - Water	\$1,348.17
07/20/17 Deposit – Water	\$2,890.80
07/28/17 Deposit – Water	\$1,156.00
07/31/17 Interest	\$13.33
08/14/17 Ck# 9002 – Transfer to Checking	\$16,700.00
08/14/17 Deposit – Water	\$1,774.99
08/15/17 Deposit – Water	\$1,662.58
08/15/17 Deposit – Water	\$350.00
08/16/17 Deposit – Water	\$542.83
08/18/17 Deposit – Water	\$2,030.17
08/30/17 Deposit – Water	\$110.00
08/31/17 Interest	\$11.11
09/11/17 Deposit – Water	\$2,792.00
<b>Balance in Account Prior to Meeting:</b>	<b>\$85,969.75</b>
07/10/17 Ck# 9003 – Xfer to checking	\$3,800.00
<b>Ending Money Market Balance:</b>	<b>\$82,169.75</b>

Money Market Account – Infrastructure Fund end of last meeting:	\$133,843.43
07/31/17 Interest	\$22.22
08/31/17 Interest	\$22.74
<b>Ending Money Market – Infrastructure Fund Balance:</b>	<b>\$133,888.39</b>

Money Market Account – Pump Replacement end of last meeting:	\$5,269.34
07/31/17 Interest	\$0.54
08/31/17 Interest	\$0.54
<b>Ending Money Market – Pump Replacement Account Balance:</b>	<b>\$5,270.42</b>

Checking Account Balance end of last meeting:	\$7,184.65		
08/14/17 Ck# 9002 – Stone Gate (August bills) – Deposit	\$16,700.00		
<b>Check #</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
AUTO	Powder River Energy	3126125 7/1-7/31/17	\$1,820.14
AUTO	Powder River Energy	8443000 7/1-7/31/7	\$782.83
2198	Cathey Consulting	Inv. 4017 – Aug. Admin/Books/postage	\$460.21
2199	Dustbusters, Inc.	Inv. 52299 – Dustguard	\$12,004.80
2200	Hawkins, Inc.	Inv. 4104731 – Chlorine \$10.00	\$354.00
		Inv. 4115691 – Chlorine \$339.00	

		Inv. 4122566 – Chlorine \$5.00	
2201	Water Guy, LLC	Inv. 2017-753 – Locates \$31.00	\$1,269.45
		Inv. 2017-818 – Aug. Oper./Meters/Repair \$1,238.45	
<b>TOTAL:</b>			<b>\$16,691.43</b>

Checking Account Balance Prior to Current Meeting: \$7,193.22

Bills Paid At The Meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	3126125 7/31/17-8/28/17	\$1,471.00
AUTO	Powder River Energy	8443000 7/31/17-8/28/17	\$472.14
2202	Cathey Consulting	Inv. 4061 – August Admin/Books/postage	\$455.38
2203	Energy Laboratories	Inv. 98916 – Testing \$175.00	\$475.00
		Inv. 102977 – Testing \$300.00	
2204	Water Guy, LLC	Inv. 2017-911 – Aug. Oper./Meters	\$936.50
<b>TOTAL:</b>			<b>\$3,810.02</b>

09/11/17 Ck# 9003 – Stone Gate (Sept. bills) – Deposit \$3,800.00

**Checking Account Balance End of Meeting: \$7,183.20**

Receivables were reviewed. There was discussion on the people outside of the District. The two under the written agreement paid. The other two did not.

#### IV. Unfinished Business

- a. New construction – None at this time.
- b. Road Connecting to Red Hills – No action or update.
- c. Dust Control on Roads – Dust control was applied to the roads. The grant reimbursement form was submitted. This will close out the project. Thank you to Bobby Schmitz for all of the work he does on overseeing the road work and dust control.

#### V. New Business

- a. The insurance policy is on file.
- b. An e-mail of concern was received from a homeowner regarding hunting in the subdivision. The covenants state “No hunting by the general public shall be allowed on any lot.” Just a reminder to landowners that hunting may be allowed by the members of Stone Gate Estates Subdivision, but the general public is not allowed to hunt within the subdivision.
- c. Self-Audit required to be submitted to the state by December 31<sup>st</sup>. Dave Daigle moved to have Helenanne Cathey contact Crystal Ninas to do the self-audit for the books for 7/1/16 – 6/30/17. The cost is estimated around \$500. If she can’t do the work, the Board will try to find someone else to do the self-audit. Bobby Schmitz seconded. Motion carried unanimously.
- d. Director Election (March 20, 2018 – Daigle, Schmitz) – Bobby Schmitz moved to run the following legal ad on November 22, 2017). Dave Daigle seconded. Motion carried unanimously.

NOTICE OF DIRECTOR ELECTION  
STONE GATE ESTATES IMPROVEMENT & SERVICE DISTRICT  
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, March 20, 2018, an election shall be held for the purpose of electing two Directors for four year terms on the Board of Directors for the Stone Gate Estates Improvement & Service District. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. There will be no polling place.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District (PO Box 992, Gillette, WY 82717) or with Cathey Consulting (address listed above) between December 20, 2017 and January 9, 2018. The application is available from the office of Cathey Consulting (307-685-8235) or online at [www.catheyconsulting.net](http://www.catheyconsulting.net) – click on Election Documents. A qualified elector means a person who is an owner of land within the District, or the person holding record fee title to real property, or a registered voter of the District.

Bobby Schmitz, Secretary / Filing Officer  
Stone Gate Estates Improvement & Service District

VI. **Date for next regular meeting** – Monday, November 13, 2017, 7:00 p.m.

VII. **Meeting adjourn** – Bobby Schmitz moved to adjourn the meeting. Dave Daigle seconded. The meeting adjourned at 7:27 p.m.

***MEETINGS ARE NORMALLY HELD ON THE 2<sup>ND</sup> MONDAY OF EVERY OTHER MONTH  
UPCOMING MEETINGS:***

***REGULAR MEETING: MONDAY, NOVEMBER 13, 2017, 7:00 P.M.***

***Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K<sup>2</sup> Technologies Building, Suite 106) –  
Entrance is on 4<sup>th</sup> Street***

**NOTES:** The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- e. **Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to [www.wateryuywyoming.com](http://www.wateryuywyoming.com) for a link and for other information.**

Respectfully submitted,

Helenanne Cathey, Assistant to the Board of Directors, Stone Gate Estates Improvement & Service District

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Dave Daigle, President (687-1785)

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Charlotte Terry, Treasurer (670-2725)

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Robert (Bobby) Schmitz, Secretary (686-0991)