

**Stone Gate Estates Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Monday, September 12, 2022, 9:00 a.m.**  
**Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Travis Given, Jodi Schilling, Bobby Schmitz  
OTHERS PRESENT: Helenanne Cathey

Bobby Schmitz called the meeting to order at 9:15 a.m.

- I. Water System Update** – The water system information was reviewed. Bobby Schmitz reported that he talked to Duaine Faucett about getting an updated quote for tank coating, and Duaine Faucett calls him about once a month to see how things are going.
- II. Minutes / Treasurer’s Report** – Travis Given moved to approve the July 11, 2022, budget hearing and regular meeting minutes. Jodi Schilling seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The financial information was reviewed. Travis Given moved to accept the Treasurer’s Report, pay bills, and transfer \$20,000 from the money market to checking account. Jodi Schilling seconded. Motion carried with Travis Given and Jodi Schilling voting aye. Bobby Schmitz abstained from the motion as there was a reimbursement for him on the agenda.

WyoStar I Account – Balance End of Last Meeting:	\$47,357.69	
06/30/22 Interest	\$36.77	
07/31/22 Interest	\$55.48	
08/31/22 Interest	NO STATEMENT YET	
<b>Ending WyoStar Account Balance:</b>		<b>\$47,449.94</b>

WyoStar II Account – Balance End of Last Meeting:	\$247,660.70	
06/30/22 Interest	\$319.06	
07/31/22 Interest	(Earnings Loss) -\$1,124.01	
08/31/22 Interest	NO STATEMENT YET	
<b>Ending WyoStar II Account Balance:</b>		<b>\$246,855.75</b>

Money Market Account Balance end of last meeting:	\$70,252.60	
7/1-7/11/22 Deposits – Water	\$13.70	
Adjusted Balance Forward		\$70,266.30
7/11-7/31/22 Deposits	\$1,884.72	
07/31/22 Interest	\$14.35	
8/1-8/31/22 Deposits - Water	\$9,046.04	
08/05/22 Xpress Bill Pay	\$176.88	
08/31/22 Interest	\$16.68	
09/06/22 Xpress Bill Pay	\$2,752.33	
<b>Balance in Account Prior to Meeting:</b>		<b>\$84,157.30</b>
9/12/22 Ck# 9035 – Stone Gate – Transfer to Checking for Bills: \$20000.00		
<b>Balance in Account End of Meeting:</b>		<b>\$64,157.30*</b>

**\*Balance does not reflect any water overage payments since the end of the prior month  
Except for Xpress bill pay deposit (if applicable)**

Checking Account Balance end of last meeting:	\$10,802.62		
Bills Paid in July (after last meeting):			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO PAY	Powder River Energy	Acct 3126125 6/1-7/1/22	\$122.58
AUTO PAY	Powder River Energy	Acct 8443000 6/1-7/1/22	\$1,284.24
Bills Paid in August:			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>

AUTO PAY	Powder River Energy	Acct 3126125 7/1-8/1/22	\$143.44	\$2,138.57
AUTO PAY	Powder River Energy	Acct 8443000 7/1-8/1/22	\$1,995.13	
2497	Cathey Consulting	Inv. 6673 – July Admin/Books/post.		\$600.00
2498	City of Gillette	Bill 1492741 – 7/5-8/2/22 Regional water/657,000 gal.		\$2,517.63
2499	Energy Laboratories	Inv. 485694 – Water testing		\$430.00
2500	Water Guy	Inv. 2022-714 – July Oper../Meters/Billing		\$1,679.60
<b>TOTAL:</b>				<b>7,365.80</b>
<b>Checking Account Balance Prior to Meeting:</b>				<b>\$2,030.00</b>

Bills Paid at This Meeting:

Check #	Payee	Purpose	Amount	
AUTO PAY	Powder River Energy	Acct 3126125 8/1-9/1/22	\$2,013.60	
AUTO PAY	Powder River Energy	Acct 8443000 8/1-9/1/22		
2501	9S Consulting	Self-Audit for 7/1/21 – 6/30/22	\$500.00	
2502	Bobby Schmitz	Reimburse-Bombaars expense – cables for water tank	\$15.12	
2503	Cathey Consulting	Inv. 6713 – Aug. Admin/Books/post.	\$600.00	
2504	City of Gillette	Bill 1510713 – 8/2-9/1/22 Regional water/709,000 gal.	\$2,709.78	
2505	Hawkins, Inc.	Inv. 6264353 – Chlorine \$20.00	\$831.50	
		Inv. 6268060 – Chlorine \$811.50		
2506	Water Guy	Inv. 2022-826 – August Oper../Meters	\$1,679.60	
<b>TOTAL:</b>				<b>\$8,349.60</b>

09/12/22 Transfer from Money Market Account: \$20,000.00

**Checking Account Balance End of Meeting: \$13,680.40**

Receivables were reviewed.

#### IV. Unfinished Business

- Review customer / construction issues - None
- No update on installing a system that will notify the District when the regional water kicks on.
- Road work – There was discussion on having Melgaard Construction blade the roads before winter. The consensus is that Bobby Schmitz should call Melgaard Construction and schedule the fall blading after the first of October if there is some moisture.

#### V. New Business

- E-mail received 8/31/22: “We live at 5200 Stone Trail and I was wondering what the procedure is in our association to report dogs. Our neighbors dog got into our chickens last Night and caused a lot of damage. We have wounded chickens and a mess on our hands. We have talked with the neighbor and worked things out for now. I am however, concerned that we may see this happen again when their electric fence fails again or a collar being out of batteries. I feel like this needs to be reported in case it happens again or even the chance of my kids being hurt by this dog. Do I need to report this to someone specific in our association? If you could give me a point person I would greatly appreciate it. Thanks, McKenzie Hill”

Bobby Schmitz reported that he called and talked to Animal Control. The Sheriff’s Office has an Animal Control division that can address these types of concerns. Anyone with concerns about animals is encouraged to contact Animal Control with the Sheriff’s Office.

- The Local Government Annual Report Summary for FYE 6/30/22 was signed and will be submitted to the Department of Audit along with the self-audit completed by Crystal Ninas and the Proof of Cash completed by Helenanne Cathey.
- The updated fee schedule for public records requests (Cathey Consulting fees) was reviewed. Travis Given moved to update the fee schedule for public records (Cathey Consulting fees). Jodi Schilling seconded. Motion carried unanimously.

#### VI. Upcoming Meetings – Monday, November 14, 2022, 9:00 a.m.

MEETINGS ARE NORMALLY HELD ON THE 2<sup>ND</sup> MONDAY OF EVERY OTHER MONTH

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106  
(K<sup>2</sup> Technologies Building, Suite 106) – Entrance is on 4<sup>th</sup> Street

**VII. Meeting adjourn** – Travis Given moved to adjourn the meeting. Jodi Schilling seconded. The meeting adjourned at 9:33 a.m.

**NOTES:** The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- e. **Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to [www.wateryuywyoming.com](http://www.wateryuywyoming.com) for a link and for other information.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board of Directors

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Robert (Bobby) Schmitz, President (680-4920)

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Travis Given, Treasurer

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Jodi Schilling, Secretary