

Stone Gate Estates Improvement & Service District
Regular Meeting
MINUTES
Monday, September 13, 2021, 7:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Travis Given, Jodi Schilling, Bobby Schmitz
OTHERS PRESENT: Helenanne Cathey

Bobby Schmitz called the meeting to order at 7:13 p.m.

- I. Water System Update** – The water system information was reviewed.
- II. Minutes / Treasurer’s Report** – Jodi Schilling moved to approve the minutes for the July 12, 2021, budget hearing and regular meeting as presented. Travis Given seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The financial information was reviewed. Travis Given moved to accept the Treasurer’s Report and pay bills as presented and transfer \$14,000 from the money market to checking account. Jodi Schilling seconded. Motion carried unanimously. Travis Given moved to transfer \$23,102 from the money market to WyoStar II Reserves account. Jodi Schilling seconded. Motion carried unanimously.

WyoStar I Account – Balance End of Last Meeting:		\$47,213.38	
06/30/21	Interest	\$7.33	
07.31/21	Interest	\$13.21	
08/31/21	Interest	NO STATEMENT YET	
Ending WyoStar Account Balance:			\$47,233.92

WyoStar II Account – Balance End of Last Meeting:		\$194,499.53	
06/30/21	Interest	\$198.45	
07/31/21	Interest	\$195.47	
08/31/21	Interest	NO STATEMENT YET	
09/13/21	Transfer fr. Money Mkt	\$23,102.00	
Ending WyoStar II Account Balance:			\$217,995.45

Money Market Account Balance end of last meeting:		\$48,997.71	
07/16/21	Deposit	\$1,188.33	
07/23/21	Deposit	\$1,828.86	
07/23/21	Deposit	\$1,662.89	
07/29/21	Deposit	\$1,459.97	
07/30/21	Deposit	\$492.87	
07/31/21	Interest	\$11.33	
08/04/21	Deposit	\$2,052.04	
08/10/21	Deposit – Cty. Grant	\$15,023.73	
08/10/21	Deposit	\$205.78	
08/13/21	Deposit	\$321.31	
08/23/21	Deposit	\$2,589.01	
08/27/21	Deposit	3,277.29	
08/27/21	Deposit	\$537.37	
08/27/21	Check returned (stop payment on check)	\$261.19	
09/03/21	Deposit	\$2,304.54	
09/10/21	Deposit	\$40.37	
Balance in Account Prior to Meeting:			\$81,732.21
09/13/21	Transfer to Checking	\$14,000.00	
09/13/21	Transfer to WyoStar II	\$23,102.00	
Balance in Account End of Meeting:			\$44,630.21

Checking Account Balance end of last meeting: \$7,881.15

Bills Paid in June:

Check #	Payee	Purpose	Amount
AUTO PAY	Powder River Energy	Acct 3126125 7/1-8/1/21	\$1,588.46
AUTO PAY	Powder River Energy	Acct 8443000 6/30-8/1/21	\$138.52
2434	Cathey Consulting	Inv. 6141 – July Admin/Books/post.	\$636.30
2435	City of Gillette	Bill 1290258 – 6/30-8/2/21 Regional water/738,000 gal.	\$2,643.88
2436	Hawkins, Inc.	Inv. 4989922 – Chlorine	\$5.00
2437	Water Guy, LLC	Inv. 2021-705 – July Oper../Meters	\$938.50
TOTAL:			\$5,950.66

Checking Account Balance Prior to Current Meeting: \$1,930.49

Bills Paid at Meeting:

Check #	Payee	Purpose	Amount
AUTO PAY	Powder River Energy	3126125 – 8/1-9/1/21	\$1,537.00
AUTO PAY	Powder River Energy	8443000 – 8/1-9/1/21	\$132.98
2438	Cathey Consulting	Inv. 6187 – Aug. Admin./Bookkeeping/Postage	\$632.75
2439	City of Gillette	Bill 1307218 – Regional water 8/2-9/1 671,000 gal	\$2,442.21
2440	Energy Laboratories	Inv. 414419 – Testing	\$377.00
2441	Hawkins, Inc.	Inv. 6002267 – Chlorine	\$701.75
2442	Water Guy, LLC	Inv. 2021-799 – Aug. Water Oper./Meters/Complaint	\$1,068.50
TOTAL:			\$6,892.19

09/13/21 Transfer from Money Market Account: \$14,000.00

Checking Account Balance End of Meeting: \$9,038.30

Receivables were reviewed.

IV. Unfinished Business

- a. Review customer / construction issues – None
- b. Travis Given has found a system that will notify the District when the regional water kicks on. The system should be installed this fall. There is existing monitoring equipment on the water system, so it should just require some wiring without any other costs.
- c. Director Election (March 2, 2022 – Given, Schmitz, Schilling – 2 for 4 years and 1 for the remaining 2 years of a four-year term) – The first legal ad will run November 23, 2021. Applications to be on the ballot are due between December 22, 2021, and January 11, 2022. The wording in the legal ad was changed slightly to say that the two year term was “the remaining two years of a four year term” rather than “for a two-year term” as per the new County Elections person.

V. New Business

- a. Letter received from Brandi (Jay) Hudson (6202 Stone Gate Ave) regarding the District maintaining the additional 0.4 miles they drive.
 - i. 6202 Stone Gate (Hudson) & 6206 Stone Gate (Johnson) –
 - Agreement is to pay 65% of regular assessment.
 - i. July, 2017 – paid \$624 (\$960 assessment amount)
 - ii. July, 2018 – increased to \$780 (assessment increased to \$1,278 but \$78 is for regional water / \$1,200 X 65% = \$780)
 - ii. Agreement states “It is agreed that the Lot Owners shall each pay a sum equal to 65% of such assessed amount in exchange for their usage of the roadways located within the ISD...”

The agreement clearly states that the District is responsible only for the road within the District and not for the additional .4 miles of road outside of the District. However, the Board didn’t have any issues with running a blade down their road the next time the District blades the roads. Bobby Schmitz will contact Brandi Hudson.

- b. E-mail received 8/6/21: Can I put in a suggestion/request to the Board for the next meeting? Would it be possible to have solar lighting added to our two central mailbox locations? (For reference to what I’m asking for... it’s just like what the central mailbox station off of Skyline just past the pond on the left side - if you’re heading towards Lakeway from Force.) In the Fall and Winter months, it’s a bit difficult to check your mail (especially if you receive a parcel key and can’t tell if the key says what specific locker your package is because the letters are a little worn off). The revolving mail carriers seem to be delivering the mail a little

later and later with each changing of the guard and having a reliable light source to ensure the safety in the dark with the upcoming snow and ice would be so very nice. Thank you so much for allowing me to post my request. Shelby H. Forbes

This request or a similar request about lighting at the mailboxes has come up a few times before with mixed opinions on lighting. There was discussion. There are mailboxes in two locations. Whatever is done to one should be done to the other. Bobby Schmitz will call and talk to the landowner to ask them to put together a proposal with a cost estimate installed, and then the Board can take a look at it.

- c. There was discussion on switching to invoices instead of statements and turning on the electronic payment options through QuickBooks. There are costs associated with doing that, and nothing was decided at this meeting. There was discussion on meter readings.

VI. Date for the next regular meeting – Monday, November 8, 2021, 7:00 p.m.

MEETINGS ARE NORMALLY HELD ON THE 2ND MONDAY OF EVERY OTHER MONTH

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106
(K² Technologies Building, Suite 106) – Entrance is on 4th Street

VII. Meeting adjourn – Travis Given moved to adjourn the meeting. Jodi Schilling seconded. The meeting adjourned at 8:02 p.m.

NOTES: The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- e. **Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywyoming.com for a link and for other information.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board of Directors

Robert (Bobby) Schmitz, President (680-4920)

Travis Given, Treasurer

Jodi Schilling, Secretary