

**GRACE LAND IMPROVEMENT & SERVICE DISTRICT
MINUTES / NOTES**

Thursday, July 7, 2016, 6:00 p.m.

400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)

Board Members Present: Scott Shade, David Jozwiak, Julie Fradette
Others Present: Helenanne Cathey, Craig Goodchild, Stacey Helleckson and Jeb Bell (TREC)
Dave Myer (WWDO)

The purpose of the meeting was to kick off the Wyoming Water Development Office Water Master Plan study for the Grace Land Improvement and Service District. There were no District decisions made at the meeting.

Introduction & Roles (Dave Myer, P.E., WWDO) –

The state sponsors this project and pays for the study. The state pays all of the bills. Dave Myers' objective is to ensure that TREC (the engineer selected to complete the study) does the proper engineering in conducting the project. Dave Myer oversees the project from Cheyenne. It will be up to the engineer and the members of the District to complete the project. He encouraged everyone to coordinate with TREC to have a successful project resulting in a nice report with a list of recommendations for the system. They will look at the regional water system and evaluate whether connection makes sense now or later, emergency backup, evaluating the system, etc.

The District will look at the final recommendations when those are compiled at the very end of the project – September 1, 2017, is when the final report is due.

Scope of Work Tasks (Stacey Helleckson, P.E., TREC, Inc.) –

There will be a few meetings throughout the project. Their next goal is to get through the hydraulic modeling. A meeting will be scheduled after that. The public is always welcome to attend the meetings. Stacey Helleckson explained the process and the information that they will be compiling. They will be gathering data from Cathey Consulting and Water Guy as well as the Wyoming Water Development Office and City of Gillette regional system data. They will provide GIS data that will be given to Water Guy and the state. A hydraulic model will be created. They will look at hydrants, water quality, water rights, evaluation of system operations, population/usage projections, Gillette regional water system connection (involves coordination with City of Gillette). The District will need to prioritize projects at some point.

Board members stated the reason they started this is having a backup in case the District's well goes down. Their concerns are more long term.

There was discussion on what happens if the power goes out. Water Guy expressed concerns over power outages.

TREC will take every recommendation and provide a conceptual level cost estimation for each recommendation.

There was discussion on if a regional line needs to be run to Nickolson Little Farms at a later date. The board wants to make sure their homeowners aren't paying higher costs in order to serve another subdivision.

Dave Myers won't be involved much after today. It is up to the District to work with the consultant.

The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Scott Shade, President (307-660-4540)

David Jozwiak, Vice President (307-689-4562)

Julie Fradette, Secretary/Treasurer (608-606-9033)