

**Wild Horse Creek Improvement & Service (South) District
Regular Meeting Minutes
Wednesday, November 2, 2016, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Mary Kindt, Lorraine Terrell, Valerie Hurm
OTHERS PRESENT: Helenanne Cathey, Jerry VanDamme, Dale VanDamme

Mary Kindt called the meeting to order at 5:03 p.m.

- I. **Minutes** – Mary Kindt moved to approve the minutes for the September 7, 2016, regular meeting and October 3, 2016, special meeting as written. Lorraine Terrell seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Valerie Hurm moved to accept the Treasurer’s Report and pay bills as presented. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:

Balance Forward (from last meeting minutes)	\$11,057.07
08/31/16 Interest	\$0.94
09/30/16 Interest	\$0.91
NO STATEMENT FOR 10/31/16 YET.	
Money Market Account Balance Prior To / End of Meeting:	\$11,058.92

Checking Account Balance Summary:

Balance Forward (from last meeting minutes)	\$20,705.37
09/12/16 Deposit – Assessments	\$208.48
10/03/16 Ck# 1135 – Fuller Construction – Roads	-\$685.00
10/12/16 Deposit – Assessments	\$800.00
NO STATEMENT FOR 10/31/16 YET.	
Balance Prior to Meeting:	\$21,028.85

Bills Paid 8/17/16

Ck#	Payee	Description	Amount
1136	Cathey Consulting	Inv. 3591 – Sept. books/postage	\$203.03
		Inv. 3595 – 10/3/16 special meeting	\$100
		Inv. 3610 – Director election mailing	\$82.69
		Inv. 3644 – Oct. books/postage	\$205.41
1137	Gillette News-Record	Ad 00320448 – Director election ad	\$57.75
1138	Office of State Lands	Loan payment JPA-13581	\$4,686.46
		Loan payment JPA-11572	\$12,479.84
Total			\$17,815.18

Checking Account Ending Balance: \$3,213.67

Customers / Receivables Balance – \$18,000

III. Unfinished Business

- a. Signs – Valerie Hurm has the Dead End sign and Stop Ahead sign. To be installed in the spring.
- b. Road Project (Intersection of Borderline Road and North/South Sage Hill Road to eliminate erosion problems by addressing the grade of the road and thereby reducing future costs). Earth Work Solutions selected to do the work / \$24,800 (Board approved additional rock for a total of up to \$26,000.00). Valerie Hurm reported that she talked to Earth Work Solutions to start on the project. The County was also notified that the project will start soon. There was discussion on getting a County grant for additional rock. The County grant is approved for \$7,857. There was discussion on blading the roads again before winter. The cost for dust control from the mailboxes to the top of the hill is estimated at \$2,400.

There is a concern that doing the drainage work / repairs without topping it with rock is going to cause some problems, and the drainage work will be for naught. After discussion, the consensus is that the work shouldn't be done unless rock can be applied to the road after the drainage work and reshaping is done. Due to lack of funds, the consensus is to put the project on hold for now. The project will be revisited in the spring. Valerie Hurm will request a quote from Earth Work Solutions for rock that will be needed. Valerie Hurm moved to authorize blading and get mag chloride as discussed. Lorraine Terrell seconded. Motion carried unanimously.

- c. Election – November 8, 2016 (Kindt & Terrell) – Valerie Hurm, Dale VanDamme and Helenanne Cathey will canvass ballots on Wednesday, November 9, 2016, at 4:30 p.m. at the office of Cathey Consulting.
- d. Other Projects / Items / ON HOLD FOR NOW:
 - 1. Fire Department / Fire Station / Information (Valerie Hurm researching what amount insurance costs might decrease if there were a fire station in the area.)
 - 2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

- i. **New Business**
 - a. None

Mary Kindt moved to adjourn the meeting. Lorraine Terrell seconded. The meeting adjourned at 5:43 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming meetings (generally the first Wednesday of every other odd month at 5:0 p.m.):

- Wednesday, January 4, 2017, 5:00 p.m.**
- Wednesday, March 8, 2017, 5:00 p.m. (2nd Tuesday – March 1st is Ash Wednesday)**
- Wednesday, May 3, 2017, 5:00 p.m.**
- Wednesday, July 5, 2017, 5:00 p.m.**
- Wednesday, September 6, 2017, 5:00 p.m.**
- Wednesday, November 1, 2017, 5:00 p.m.**

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Mary Kindt, President

Date

Lorraine Terrell, Vice President

Date

Valerie Hurm, Secretary/Treasurer

Date