

Wild Horse Creek Improvement & Service (South) District
Regular Meeting
Minutes
Wednesday, January 3, 2024, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette
Revised 1/4/24

BOARD MEMBERS PRESENT: Mary Kindt, Kristina Roswadowski, Lorraine Terrell
 OTHERS PRESENT: Helenanne Cathey, Cathy Davis

Mary Kindt called the meeting to order at 5:01 p.m.

- I. **Minutes** – Lorraine Terrell moved to approve the minutes for the regular meeting on November 1, 2023 as presented. Mary Kindt seconded Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Kristina Roswadowski moved to accept the Treasurer’s Report and pay bills as presented and as listed below. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:

Balance Forward (from last meeting minutes)			\$2,150.16
10/31/23	Interest	\$3.60	
11/30/23	Interest	\$0.89	
12/31/23	Interest	No statement yet.	
Money Market Account Balance Prior To / End of Meeting:			\$2,154.65

Checking Account Balance Summary:

Balance Forward (from last meeting minutes)			\$399.52
11/13/23	Deposit – Assessments	\$10,200.00	
12/08/23	Deposit – Assessments	\$2,700.00	
Balance Prior to Meeting:			\$13,299.52

Bills Paid:

Ck#	Payee	Description	Amount
1250	Cathey Consulting	Inv. 7364 – Nov. books/postage \$210.00	\$420.00
		Inv. 7404 – Dec. books/postage \$210.00	
1251	C N A Surety	Bond / Board 2/162/4 – 2/16/25	\$126.00
1252	US Postal Service	Annual box fee	\$166.00
Total Bills Paid			\$712.00
Balance After Bills:			\$12,587.52

Customers / Receivables Balance – Assessments \$14,400.00

III. Unfinished Business

- a. Dead End, Stop Ahead and No Parking signs installed – The “No Parking” sign has been put up. There was discussion on getting the speed limit signs posted so that the Sheriff’s Office can patrol and ticket people who are speeding. Lorraine Terrell will get a couple of signs ordered and signs will be put up as soon as possible. The speeding on the roads is tearing them up and the Sheriff’s office is going to have to start patrolling to slow people down.
- b. Road project – There was discussion on the road project. The consensus is to sign the grant agreement because the grant is good for 12 months from the date it was approval and can be extended for 6 months after that.

J Finch Dirt Work – low bid of \$47,730.00.
 County grant application approved for \$19,653.75.
 District’s cost will be \$28,076.25

The only way to do the project in the near future would be to decrease the scope or add less rock and ask Moon Ridge to pay 25% of the project cost for the section of road that they drive. The County approved a grant for 50% for that portion of the road.

Project:

Blade all roads and prepare for the placement of rock in spots. Contractor provide 1,500 tons of Grade W limestone delivered and spread on various sections of roads described above. (1,500 tons is an approximation for the purpose of getting bids.)

Tonnage based on 2” depth

South Sage Hill Road 1,500 linear feet south of the curve to the bottom of the hill to south

Borderline 1,300 linear feet west of Sage Hill Road

Kindt Road 1,300 linear feet west of Sage Hill Road

Curve by mailboxes as needed (from County Road auto gate around the curve up the hill – on Borderline)

Approximately 1,000 tons of the rock will be on the section of road driven by all of the people in the Moon Ridge Improvement and Service District (from the intersection of Lowery Road and Lowery Ranch Road – where the district starts coming off of the County Road (Lowery Road) to the intersection of Borderline and S Sage Hill Road to the Interstate (See map A). (Approximately 4,700 feet – the first part coming off of the County Road is the worst and will require the most rock.) Grant request for 50% for this section of road.

Wildhorse	Feet	Miles
Borderline Rd	4740	0.90
J.M. Rd	6700	1.27
Kindt Rd	4610	0.87
Lowery Ranch Rd	1810	0.34
N Sage Hill Rd	2000	0.38
S Sage Hill Rd	7600	1.44
Total	27460	5.20

J Finch Dirt Work bid and grant listed below:

Grant	Bid Amount	Grant Amt.	District Cost
25%	\$16,845.00	\$4,211.25	\$12,633.75
50%	\$30,885.00	\$15,442.50	\$15,442.50
	\$47,730.00	\$19,653.75	\$28,076.25

- c. Other Projects / Items:
 - 1. Fire Department / Fire Station / Information (Research what amount insurance costs might decrease if there were a fire station in the area.)
 - 2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting. There was discussion on the problems with the mail.
- d. Other Projects (Fire Department / Fire Station / Information and Mailboxes – On hold.

IV. New Business

- a. The County is offering a Road and District Support Incentive Program (RoADS) where they are offering an economic incentive for special districts to enlarge or merge with other districts. The program runs from November, 2023, to October, 2024. There was discussion on what it would look like to merge with the north side of the District. The consensus of the Board is that the Wild Horse residents would end up paying to build up the roads on the north side. There is frustration that the north side isn’t improving their roads.

Mary Kindt moved to adjourn. Lorraine Terrell seconded. The meeting was adjourned at 5:21 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):
Wed., Mar. 6, 2024, 5:00 p.m. Wed., May 1, 2024, 5:00 p.m.
Wed., July 3, 2024, 5:00 p.m. Wed., Sept. 4, 2024, 5:00 p.m. Wed., Nov. 6, 2024, 5:00 p.m.

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Mary Kindt, President

Date

Lorraine Terrell, Vice President

Date

Kristina Roswadowski, Secretary/Treasurer

Date