

Wild Horse Creek Improvement & Service (South) District
Regular Meeting
Minutes
Wednesday, March 1, 2023, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette
Revised 3/2/23

BOARD MEMBERS PRESENT: Kristina Roswadowski, Lorraine Terrell
 BOARD MEMBERS NOT PRESENT: Mary Kindt
 OTHERS PRESENT: Helenanne Cathey

Lorraine Terrell called the meeting to order at 5:00 p.m.

- I. **Minutes** – Kristina Roswadowski moved to approve the minutes for the regular meeting on January 4, 2023. Lorraine Terrell seconded Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Kristina Roswadowski moved to accept the Treasurer’s Report and pay bills as presented. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:		
Balance Forward (from last meeting minutes)		\$5,615.13
12/31/22	Interest	\$3.42
01/31/23	Interest	\$3.58
02/28/23	Interest	No statement yet.
Money Market Account Balance Prior To / End of Meeting:		\$5,622.13

Checking Account Balance Summary:		
Balance Forward (from last meeting minutes)		\$5,834.35
01/09/23	Deposit – Assessments	\$903.70
02/09/23	Deposit – Assessments	\$600.00
Balance Prior to Meeting:		\$7,338.05

Bills Paid:			
Ck#	Payee	Description	Amount
1238	Cathey Consulting	Inv. 6923 – Jan. books/postage	\$210.00
		Inv. 6965 – Feb. books/postage	\$210.00
Total Bills Paid			\$420.00
Balance After Bills:			\$6,918.05

Customers / Receivables Balance – Assessments \$13,200.00

III. Unfinished Business

- a. Mailboxes / spring cleanup project – Lorraine Terrell will contact a 4-H club to see if they might help with a weekend cleanup project at the mailboxes area. There was discussion on getting a better setup for the mailboxes.
- b. Dead End, Stop Ahead and “No Parking” signs installed – To be addressed in the spring.
- c. Other Projects (Fire Department / Fire Station / Information and Mailboxes – On hold.

IV. New Business

- a. There was discussion on doing some road work this spring. Lorraine Terrell moved to authorize a Board member to call out a blade to pull in the shoulders and blade the roads if the roads dry out enough to do a good job on them. Kristina Roswadowski seconded. Motion carried unanimously.
- b. The Wyoming Association of Special Districts is an organization that advocates for special districts and provides training for board members. The cost for the District to join the association is \$100.
- c. Budget for 7/1/23 – 6/30/24 – The budget for the next fiscal year was discussed. The proposed budget will be approved at the May meeting and final budget in July.

Lorraine Terrell moved to adjourn the meeting. Kristina Roswadowski seconded. The meeting adjourned at 5:31 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):

Wed., May 3, 2023, 5:00 p.m.
Wed., July 5, 2023, 5:00 p.m. Wed., Sept. 6, 2023, 5:00 p.m. Wed., Nov. 1, 2023, 5:00 p.m.

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Mary Kindt, President

Date

Lorraine Terrell, Vice President

Date

Kristina Roswadowski, Secretary/Treasurer

Date