

**Wild Horse Creek Improvement & Service (South) District**  
**Regular Meeting Minutes**  
**Wednesday, March 7, 2018, 5:00 p.m.**  
**Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Mary Kindt, Valerie Hurm (by telephone)  
 BOARD MEMBERS NOT PRESENT: Lorraine Terrell  
 OTHERS PRESENT: Helenanne Cathey, Dallas Davis

Mary Kindt called the meeting to order at 5:02 p.m.

- I. **Minutes** – Valerie Hurm moved to approve the minutes for the regular meeting on January 3, 2018. Mary Kindt seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Valerie Hurm moved to accept the Treasurer’s Report and pay the bills as presented. Mary Kindt seconded. Motion carried unanimously.

Money Market Account Balance Summary:			
<b>Balance Forward (from last meeting minutes)</b>			<b>\$3,070.01</b>
12/31/17	Interest	\$0.31	
Adjusted Balance Forward:			\$3,070.32
01/31/18	Interest	\$0.31	
02/28/18	Interest	\$0.28	
<b>Money Market Account Balance Prior To / End of Meeting:</b>			<b>\$3,070.91</b>
Checking Account Balance Summary:			
<b>Balance Forward (from last meeting minutes)</b>			<b>\$7,010.84</b>
01/22/18	Ck# 1157 – Oedekoven Excavating – Blade roads	\$700.00	
<b>Balance Prior to Meeting:</b>			<b>\$6,310.84</b>
<b>Bills Paid:</b>			
Ck#	Payee	Description	Amount
1158	Cathey Consulting	Inv. 4285 – Jan. books/postage \$206.45	\$456.45
		Inv. 4331 – Feb. books/postage \$200.00	
		Inv. 4287 – Check between meetings \$50.00	
1159	Local Gov’t Liab. Pool	7/1/18 – 6/30/19 Insurance	\$500.00
Total			\$956.45
<b>Checking Account Ending Balance:</b>			<b>\$5,354.39</b>
Customers / Receivables Balance – Assessments - \$13,200.00			

**III. Unfinished Business**

- a. Signs – Valerie Hurm has the Dead End sign and Stop Ahead sign, and they will be installed when possible. Mary Kindt has some posts that can be used.
- b. Other Projects / Items / ON HOLD FOR NOW:
  - 1. Fire Department / Fire Station / Information (Valerie Hurm researching what amount insurance costs might decrease if there were a fire station in the area.)
  - 2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

**IV. New Business**

- a. Dave Czaplá called Board members regarding the blading. The blading stops at Japps. Valerie Hurm will text Oedekoven Excavating to tell them to go on down that road when they come out and blade. Mary Kindt suggested Mr. Czaplá try to catch the blade operator the next time he is out there as well to make sure it gets bladed.
- b. The Board discussed snow removal. Dallas Davis said that he is getting an 8’ snow blower for his tractor and would be glad to help remove snow from the roads. The Board explained that they have

- asked that people call a Board member for permission to do any work on the roads. The Board will typically authorize snow removal, just asking people to stay out of the rock.
- c. Local Government Liability Pool (LGLP) – The renewal application for 7/1/18 – 6/30/19 was completed and signed and will be returned to renew the insurance. An information sheet was reviewed.
  - d. Valerie Hurm reported that a landowner talked to her and asked about doing some road maintenance for the District. She told the individual to bring a proposal to a meeting or send it to the District.
  - e. The budget for the next fiscal year was discussed and will be updated at the May meeting. The preliminary budget needs to be approved and submitted by June 1<sup>st</sup> and the final budget by July 31<sup>st</sup>. Helenanne Cathey reported that she is increasing the monthly rate by 5% starting July 1<sup>st</sup>.
  - f. There was discussion on the mailboxes. The person that ran them over has not been located. There was discussion on the locked mailboxes that have been discussed in the past for the District. There would need to be enough boxes for both sides of the interstate, and the cost was estimated at about \$24,000. There was discussion on moving the mailboxes from the current location to another location and building a rail where people could purchase and install their own mailboxes in a specific order. There is no rhyme or reason to the order of the mailboxes at this time. This could be a summer project if people are interested and want to help.

Mary Kindt adjourned the meeting at 5:23 p.m.

**No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.**

**Upcoming meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):**

Wednesday, May 2, 2018, 5:00 p.m.

Wednesday, July 11, 2018, 5:00 p.m. (2<sup>nd</sup> Wednesday due to July 4<sup>th</sup> holiday)

Wednesday, September 5, 2018, 5:00 p.m.

Wednesday, November 7, 2018, 5:00 p.m.

**Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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Mary Kindt, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lorraine Terrell, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Valerie Hurm, Secretary/Treasurer

\_\_\_\_\_  
Date