

Wild Horse Creek Improvement & Service (South) District
Regular Meeting Minutes
Wednesday, March 8, 2017, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Valerie Hurm, Mary Kindt, Lorraine Terrell
OTHERS PRESENT: Helenanne Cathey

Mary Kindt called the meeting to order at 5:02 p.m.

- I. **Minutes** – Lorraine Terrell moved to approve the minutes for the January 4, 2017, regular meeting. Valerie Hurm seconded. Motion carried unanimously.

- II. **Treasurer’s Report** – The financial information was reviewed. There was discussion on the propane company (Alternative Propane) that has a facility out there and drives the roads. Lorraine Terrell will talk to the owner of Alternative Propane. Lorraine Terrell reported that she called the school district bus barn to express concerns about the bus driver that is speeding on the roads and asked them to slow down. Valerie Hurm moved to accept the Treasurer’s Report and pay bills as presented. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:			
Balance Forward (from last meeting minutes)			\$11,060.77
12/31/16	Interest	\$0.94	
Adjusted Balance Forward:			\$11,061.71
01/31/17	Interest	\$0.96	
02/28/17	Interest	\$1.10	
Money Market Account Balance Prior To / End of Meeting:			\$11,063.77
Checking Account Balance Summary:			
Balance Forward (from last meeting minutes)			\$11,276.10
02/09/17	Deposit – Assessments	\$207.00	
03/07/17	Deposit – Assessments	\$420.42	
Balance Prior to Meeting:			\$11,903.52
Bills Paid:			
Ck#	Payee	Description	Amount
1143	Cathey Consulting	Inv. 3760 – Jan. books/postage	\$206.45
		Inv. 3801 – Dec. books/postage	\$200.00
Total			\$406.45
Checking Account Ending Balance:			\$11,497.07

Customers / Receivables Balance – \$8,600.00

III. Unfinished Business

- a. Signs – Valerie Hurm has the Dead End sign and Stop Ahead sign. To be installed in the spring.
- b. Roads
 - 1. Road Project (Intersection of Borderline Road and North/South Sage Hill Road to eliminate erosion problems by addressing the grade of the road and thereby reducing future costs). Earth Work Solutions selected to do the work / \$24,800 (Board approved spending up to 26,000.00). The County grant is approved for \$7,857. District approved moving forward with the project at the November 3, 2016, special meeting. At the January 4, 2017, meeting it was discussed that Tyler at Earth Work Solutions was not happy with the work that had been completed at that time and that they would be coming back out to finish the project. No bills have been received yet.

Earth Work Solutions has come back out this week to work on the roads. There was discussion on the work that they are doing. Mary Kindt talked to Tyler with Earth Work Solutions, and they are not going to remove the equipment until it has been inspected. Mary Kindt also spent some time talking to the foreman that was out there working today. There was discussion on installing a culvert. Lorraine Terrell will see if she has some culvert that can be used.

Mary Kindt moved to talk to Tyler after this project is completed before they move their equipment out and have them blade the main roads. Lorraine Terrell seconded. Motion carried unanimously.

The County grant program requires a 3rd party inspection now. Lorraine Terrell will see if she can get someone from Road & Bridge to inspect it.

Lorraine Terrell moved to authorize Valerie Hurm to submit a grant application for additional rock when she gets a quote from Earth Work Solutions. Mary Kindt seconded. Motion carried unanimously.

2. Blading and mag chloride (\$2,400) was approved at the November 2, 2016, meeting. **There was discussion that this may not be necessary this year.**

c. Other Projects / Items / ON HOLD FOR NOW:

1. Fire Department / Fire Station / Information (Valerie Hurm researching what amount insurance costs might decrease if there were a fire station in the area.)
2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

IV. New Business

a. Local Government Liability Pool:

1. Renewal Application – The renewal application was reviewed and signed to submit to the LGLP to renew the insurance for the next fiscal year.
2. Hot Topics – An information sheet was reviewed from LGLP regarding liability issues.

b. The County Grant program now requires a 3rd party inspect projects and a board member complete an Affidavit Concerning Verification and Acceptance of Project before the County will send the final payment.

c. Budget – There was discussion on the budget for the next fiscal year. A preliminary budget needs to be submitted to the County and State by June 1st.

Mary Kindt moved to adjourn the meeting. Lorraine Terrell seconded. The meeting adjourned at 5:37 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):

Wednesday, May 3, 2017, 5:00 p.m.

Wednesday, July 5, 2017, 5:00 p.m.

Wednesday, September 6, 2017, 5:00 p.m.

Wednesday, November 1, 2017, 5:00 p.m.

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Mary Kindt, President

Date

Lorraine Terrell, Vice President

Date

Valerie Hurm, Secretary/Treasurer

Date