

**Wild Horse Creek Improvement & Service (South) District  
Regular Meeting Minutes  
Wednesday, November 1, 2017, 5:00 p.m.  
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Valerie Hurm, Lorraine Terrell  
BOARD MEMBERS APPROVED ABSENT: Mary Kindt  
OTHERS PRESENT: Helenanne Cathey

Lorraine Terrell called the meeting to order at 5:00 p.m.

- I. **Minutes** – Valerie Hurm moved to approve the minutes for the regular meeting on September 6, 2017. Lorraine Terrell seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Valerie Hurm moved to accept the Treasurer’s Report and pay the bills as presented, waiting to pay the state until enough money is received from assessments to make the loan payments. Lorraine Terrell seconded. If enough money is received in November, both loans will be paid. If only enough is available for one loan payment, Helenanne Cathey will talk to the State about their preference for payment, and that payment will be made and the rest made in December after assessments are received. Motion carried unanimously.

Money Market Account Balance Summary:		
<b>Balance Forward (from last meeting minutes)</b>		<b>\$3,068.79</b>
08/31/17	Interest	\$0.31
Adjusted Balance Forward:		\$3,069.10
09/30/17	Interest	\$0.30
10/31/17	Interest	NO BANK STATEMENT YET FOR OCTOBER
<b>Money Market Account Balance Prior To / End of Meeting:</b>		<b>\$3,069.40</b>

Checking Account Balance Summary:		
<b>Balance Forward (from last meeting minutes)</b>		<b>\$11,551.75</b>
10/09/17	Deposit – Assessments	\$900.00
<b>Balance Prior to Meeting:</b>		<b>\$12,451.75</b>

<b>Bills Paid:</b>			
Ck#	Payee	Description	Amount
1151	Cathey Consulting	Inv. 4109 – Sept. books/postage \$201.47	\$401.96
		Inv. 4131 – Oct. books/postage \$200.49	
1152	Oedekoven Excavating	Inv. 8748 – Brush hog shoulders \$687.50	\$1,387.50
		Inv. 8756 – Blade roads \$700.00	
Total			\$1,789.46
<b>Checking Account Ending Balance:</b>			<b>\$10,662.29</b>

**Bills Not Paid: Loan payments due 12/1/17: \$17,166.31 (To be paid as soon as enough assessments are received to make the loan payments.)**

Customers / Receivables Balance – Assessments - \$27,300.00

**III. Unfinished Business**

- a. Signs – Valerie Hurm has the Dead End sign and Stop Ahead sign. To be installed when possible.
- b. Other Projects / Items / ON HOLD FOR NOW:
  - 1. Fire Department / Fire Station / Information (Valerie Hurm researching what amount insurance costs might decrease if there were a fire station in the area.)
  - 2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

**IV. New Business**

- a. The Local Government Annual Report Summary for Fiscal Year ending 6/30/17 was signed and will be submitted to the state along with the Proof of Cash completed by Helianne Cathey.
- b. The July, 2018, meeting will be July 11<sup>th</sup> (2<sup>nd</sup> Wednesday) instead of July 4<sup>th</sup> (1<sup>st</sup> Wednesday)
- c. The minutes from May, 2017, reported that the rates had not increased in 8 years. This was an incorrect statement. The District's rate history is as follows:

2010-2011	\$300
2011-2012	\$350
2012-2013	\$350
2013-2014	\$400
2014-2015	\$400
2015-2016	\$400
2016-2017	\$400
2017-2018	\$600 (this year)

Lorraine Terrell adjourned the meeting at 5:15 p.m.

**No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.**

**Upcoming meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):**

- Wednesday, January 3, 2018, 5:00 p.m.
- Wednesday, March 7, 2018, 5:00 p.m.
- Wednesday, May 2, 2018, 5:00 p.m.
- Wednesday, July 11, 2018, 5:00 p.m. (2<sup>nd</sup> Wednesday due to July 4<sup>th</sup> holiday)
- Wednesday, September 5, 2018, 5:00 p.m.
- Wednesday, November 7, 2018, 5:00 p.m.

**Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.**

Respectfully submitted,  
Helianne Cathey, Assistant to the Board

\_\_\_\_\_  
Mary Kindt, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lorraine Terrell, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Valerie Hurm, Secretary/Treasurer

\_\_\_\_\_  
Date