

**Wild Horse Creek Improvement & Service (South) District**  
**Regular Meeting**  
**Minutes**  
**Wednesday, November 1, 2023, 5:00 p.m.**  
**Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Mary Kindt, Kristina Roswadowski, Lorraine Terrell  
OTHERS PRESENT: Helenanne Cathey

Mary Kindt called the meeting to order at 5:00 p.m.

- I. **Minutes** – Lorraine Terrell moved to approve the minutes for the regular meeting on September 6, 2023 as presented. Kristina Roswadowski seconded Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information including financial reports from QuickBooks (P & L and Balance Sheet for the current fiscal year through the end of the prior month) were reviewed. Lorraine Terrell moved to transfer \$3,500 from the money market account to the checking account and accept the Treasurer’s Report and pay bills as presented. Mary Kindt seconded. Motion carried unanimously.

Money Market Account Balance Summary:		
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<b>Balance Forward (from last meeting minutes)</b>		<b>\$5,646.68</b>
09/30/23	Interest	\$3.48
10/31/23	Interest	No statement yet.
<b>Money Market Account Balance Prior To Meeting:</b>		<b>\$5,650.16</b>
Ck# 1006	Transfer to Checking Account	\$3,500.00
<b>Money Market Account End of Meeting:</b>		<b>\$2,150.16</b>

Checking Account Balance Summary:		
<b>Balance Forward (from last meeting minutes)</b>		<b>\$17,418.86</b>
10/10/23	Deposit – Assessments	\$900.00
<b>Balance Prior to Meeting:</b>		<b>\$18,318.86</b>

<b>Bills Paid:</b>			
Ck#	Payee	Description	Amount
1246	Cathey Consulting	Inv. 7272 – Sept. books/postage \$210.00	\$420.00
		Inv. 7323 – Oct. books/postage \$210.00	
1247	J Finch Dirt Works	Inv. 107970 – 12 hrs. road work \$1,560.00	\$3,260.00
		Inv. 107969 – 11 hrs. road work \$1,430.00	
		Inv. 107971 – 2 hrs. road work \$270.00	
1248	Office of State Lands	Loan payment JPA-11572 \$12,479.85	\$17,166.30
		Loan payment JPA-13581 \$4,686.45	
1249	Melgaard Construction	Inv. 39887 – 22.04 tons of W-Base at \$26/ton	\$573.04
Total Bills Paid			\$21,419.34
Transfer from Money Market Account			\$3,500.00
<b>Balance After Bills:</b>			<b>\$399.52</b>

Customers / Receivables Balance – Assessments \$27,300.00

**III. Unfinished Business**

- a. Dead End, Stop Ahead and No Parking signs installed – There was discussion on getting the signs put up soon.
- b. Mowing – The County mowed the roads.
- c. Road project – The following scope was prepared and bids were received from J Finch Dirt Work, Melgaard, and Rock Solid Solutions. J Finch Dirt Work had the low bid of \$47,730.00. A County grant application was submitted and approved for \$19,653.75. The consensus is to wait to sign the grant agreement because the District’s cost would be \$28,076.25, and the District doesn’t have the money to do the full project at this time and wouldn’t have it by spring either. The only way to do the

project would be to decrease the scope or add less rock and ask Moon Ridge to pay 25% of the project cost for the section of road that they drive. The County approved a grant for 50% for that portion of the road, so Wild Horse would pay 25%, and the proposal is that Moon Ridge would pay 25%. The consensus is to talk to Moon Ridge’s Board about assisting in the cost for that section of road before signing the grant agreement or making any decisions.

**Proposed Project:**

Blade all roads and prepare for the placement of rock in spots. Contractor provide 1,500 tons of Grade W limestone delivered and spread on various sections of roads described above. (1,500 tons is an approximation for the purpose of getting bids.)

Tonnage based on 2” depth

South Sage Hill Road 1,500 linear feet south of the curve to the bottom of the hill to south

Borderline 1,300 linear feet west of Sage Hill Road

Kindt Road 1,300 linear feet west of Sage Hill Road

Curve by mailboxes as needed (from County Road auto gate around the curve up the hill – on Borderline)

Approximately 1,000 tons of the rock will be on the section of road driven by all of the people in the Moon Ridge Improvement and Service District (from the intersection of Lowery Road and Lowery Ranch Road – where the district starts coming off of the County Road (Lowery Road) to the intersection of Borderline and S Sage Hill Road to the Interstate (See map A). (Approximately 4,700 feet – the first part coming off of the County Road is the worst and will require the most rock.) Grant request for 50% for this section of road.

Break out bid for blading this section of road and the rest of the District’s roads.

<b>Wildhorse</b>	<b>Feet</b>	<b>Miles</b>
Borderline Rd	4740	0.90
J.M. Rd	6700	1.27
Kindt Rd	4610	0.87
Lowery Ranch Rd	1810	0.34
N Sage Hill Rd	2000	0.38
S Sage Hill Rd	7600	1.44
<b>Total</b>	<b>27460</b>	<b>5.20</b>

**J Finch Dirt Work bid and grant listed below:**

<b>Grant</b>	<b>Bid Amount</b>	<b>Grant Amt.</b>	<b>District Cost</b>
25%	\$16,845.00	\$4,211.25	\$12,633.75
50%	\$30,885.00	\$15,442.50	\$15,442.50
	\$47,730.00	\$19,653.75	\$28,076.25

d. Other Projects / Items:

1. Fire Department / Fire Station / Information (Research what amount insurance costs might decrease if there were a fire station in the area.)
2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting. There was discussion on the problems with the mail.

e. Other Projects (Fire Department / Fire Station / Information and Mailboxes – On hold.

**IV. New Business**

- a. None

Mary Kindt moved to adjourn the meeting. Lorraine Terrell seconded. The meeting adjourned at 5:35 p.m.

**No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that**

**causes damage to the roads without board authorization will be prosecuted for destruction of property.**

**Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):**

Wed., Jan. 3, 2024, 5:00 p.m.    Wed., Mar. 6, 2024, 5:00 p.m.    Wed., May 1, 2024, 5:00 p.m.  
Wed., July 3, 2024, 5:00 p.m.    Wed., Sept. 4, 2024, 5:00 p.m.    Wed., Nov. 6, 2024, 5:00 p.m.

**Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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Mary Kindt, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lorraine Terrell, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kristina Roswadowski, Secretary/Treasurer

\_\_\_\_\_  
Date