

**Wild Horse Creek Improvement & Service (South) District  
Regular Meeting  
Minutes  
Wednesday, November 6, 2024, 5:00 p.m.  
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Mary Kindt, Kristina Roswadowski, Lorraine Terrell  
OTHERS PRESENT: Helenanne Cathey, Saunda Phillips, Katie Anderson,  
Justin Anderson

Mary Kindt called the meeting to order at 5:03 p.m.

- I. Minutes** – Lorraine Terrell moved to approve the minutes for the regular meeting on September 4, 2024, and the special meeting on October 22, 2024, as presented. Kristina Roswadowski seconded. Motion carried unanimously.
- II. Treasurer’s Report** – The financial information was reviewed. Lorraine Terrell moved to accept the Treasurer’s Report and pay bills as presented and as listed below, holding off on the loan payment until enough assessments and grant money has been received to pay it.. Mary Kindt seconded. Motion carried unanimously.

Money Market Account Balance Summary:

|  |          |        |                   |
|--|----------|--------|-------------------|
| <b>Balance Forward (from last meeting minutes)</b>             |          |        | <b>\$2,161.94</b> |
| 09/31/24   | Interest | \$0.80 |                   |
| 10/31/24   | Interest | \$0.82 |                   |
| <b>Money Market Account Balance Prior To / End of Meeting:</b> |          |        | <b>\$2,163.56</b> |

Checking Account Balance Summary:

|  |                       |          |                    |
|--|-----------------------|----------|--------------------|
| <b>Balance Forward (from last meeting minutes)</b> |                       |          | <b>\$25,958.39</b> |
| 09/10/24   | Deposit – Assessments | \$314.05 |                    |
| 10/10/24   | Deposit – Assessments | \$300.00 |                    |
| <b>Balance Prior to Meeting:</b>                   |                       |          | <b>\$26,572.44</b> |

**Bills Paid:**

| Ck#  | Payee                 | Description  | Amount             |
|--|-----------------------|--|--------------------|
| 1262   | Cathey Consulting     | Inv. 7786 – Sept. books/postage \$231.00   | \$911.83           |
|  |                       | Inv. 7797 – Director election mailing \$349.83   |                    |
|  |                       | Inv. 7807 – 10/22/24 Special meeting \$100.00  |                    |
|  |                       | Inv. 7845 – Oct. books/postage \$231.00  |                    |
| 1263   | Gillette News-Record  | Inv. 29939 – Director election legal ad  | \$114.40           |
| 1264   | J Finch Dirt Works    | Inv. 039653 – Borderline Rd blading and spread W Base, N Sage Hill Rd pulled shoulders, cut out washboard, spread W Base, Blading Kindt, Borderline, S Sage Hill and JM blading and spread W Base \$5,720.00 | \$9,770.00         |
|  |                       | Inv. 039654 – Trucking W Base from Melgaard to District – Borderline, N Sage Hill, S Sage Hill & JM Rd \$4,050.00  |                    |
| 1265   | Melgaard Constr.      | Inv. 40903 – 333.77 tons of W-Base at \$30/ton   | \$10,013.10        |
| <b>Total Bills Paid</b>  |                       |  | <b>\$20,809.33</b> |
| <b>Balance After Bills:</b>  |                       |  | <b>\$5,763.11</b>  |
| <b>Bills to be paid after receipt of assessments and/or grant:</b> |                       |  |                    |
| 1266   | Office of State Lands | Loan payment JPA-13581 \$4,686.46  | \$17,166.31        |
|  |                       | Loan payment JPA-11572 \$12,479.85   |                    |

Customers / Receivables Balance – Assessments \$27,900.00

### III. Unfinished Business

- a. Dead End, Stop Ahead and Speed Limit signs posted – Signs will be put up when possible.
- b. Road project – County grant approved September 6, 2023 – Extended completion date (due date for all invoices and completion report): June 30, 2025. Work wasn't done earlier in the year due to lack of moisture. Work was done in October after adequate moisture was received. The contractors' prices did not increase from the original quote which was received over a year ago.

Melgaard Construction – 333.77 tons of W Base \$10,013.30  
J Finch Dirt Works - \$4,050.00  
J Finch Dirt Works - \$5,720.00  
Total: \$19,783.30

A pay request for the grant was completed for \$8,733.43.  
3 loads of W Base to JM Rd at 25% and the rest at 50%

The total cost for the portion that both Wild Horse and Moon Ridge Residents drive is \$15,150.60, minus \$7,575.30 from the County Grant (50% reimbursement) leaves \$3,787.65 for each District. There was discussion on asking Moon Ridge to pay \$4,000 every other year, which would allow this project to be done every other year with everyone paying their share.

There was discussion on the road work that was done historically, and Board members are still planning to talk to the Moon Ridge ISD Board and ask them to assist in the costs to maintain the roads that they drive.

Lorraine Terrell suggested sending a letter to new people that move into the District to explain that the \$600 that they pay is not just for road maintenance, but it also pays for the loans. The loan portion is \$365.23 of the total assessment, which leaves \$234.77 for road maintenance. The letter could be given to the realtor when a property goes up for sale so that they can give the information to prospective buyers.

- c. Other Projects / Items: On hold
  1. Fire Department / Fire Station / Information (Research what amount insurance costs might decrease if there were a fire station in the area.) – After the recent fires, there was discussion on at least getting some equipment left out by the District. They may want it stored in at least a three-sided building. There are a number of people who have equipped themselves with some fire-fighting equipment. Board members will try to meet with fire department personnel about having a brush rig in the District during the summer months.
  2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.
- d. Director Election (November 5, 2024 – Kindt, Terrell – 4 year terms) – Ballots need to be canvassed within 7 business days of the election. Ballots were canvassed after the meeting, but the Board asked that the results be included in these minutes and e-mailed to residents.

After the meeting, ballots were counted by Helenanne Cathey, Saunda Phillips, Lorraine Terrell and Kristina Roswadowski. Election results are as follows:

Kimberlee Holland – 18 votes  
Mary T. Kindt – 17 votes  
Travis Hurm – 11 votes  
Mike Walter – 8 votes  
Dale VanDamme – 3 votes  
Mike Garner – 2 votes  
Kristina Roswadowski – 1 vote

Kimberlee Holland and Mary Kindt will complete the Oath of Office as required.

**IV. New Business**

- a. 2025 meeting schedule – The January meeting was moved to Thursday, January 2, 2025, 5:00 p.m.

Mary Kindt moved to adjourn. Lorraine Terrell seconded. The meeting was adjourned at 5:32 p.m.

**No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.**

**Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):**

Thurs., Jan. 2, 2025, 5:00 p.m. / Wed. Mar. 5, 2025, 5:00 p.m. / Wed., May 7, 2025, 5:00 p.m.

Wed., July 2, 2025, 5:00 p.m. / Wed., Sep. 3, 2025, 5:00 p.m. / Wed., Nov. 5, 2025, 5:00 p.m.

**Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

Mary J Kindt  
Signature

MARY T Kindt  
Printed Name

Jan 2 - 2025  
Date

K. Roswadowski  
Signature

Kristina Roswadowski  
Printed Name

1-2-2025  
Date

Mary Kindt, President / Lorraine Terrell, Vice President / Kristina Roswadowski, Secretary/Treasurer