

**Wild Horse Creek Improvement & Service (South) District**  
**Regular Meeting**  
**Minutes**  
**Wednesday, September 4, 2024, 5:00 p.m.**  
**Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Mary Kindt, Kristina Roswadowski, Lorraine Terrell  
 OTHERS PRESENT: Helenanne Cathey

Mary Kindt called the meeting to order at 5:00 p.m.

- I. **Minutes** – Lorraine Terrell moved to approve the minutes for the budget hearing and regular meeting on July 2, 2024, as presented. Kristina Roswadowski seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Mary Kindt moved to accept the Treasurer’s Report and pay bills as presented and as listed below. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:		
<b>Balance Forward (from last meeting minutes)</b>		<b>\$2,160.30</b>
07/31/24	Interest	\$0.82
08/31/24	Interest	\$0.82
<b>Money Market Account Balance Prior To / End of Meeting:</b>		<b>\$2,161.94</b>

Checking Account Balance Summary:		
<b>Balance Forward (from last meeting minutes)</b>		<b>\$23,117.23</b>
07/18/24	Deposit – C & H	\$1,500.00
08/01/24	Deposit – Valkyrie	\$1,600.00
08/10/24	Deposit – Assessments	\$309.76
<b>Balance Prior to Meeting:</b>		<b>\$26,526.99</b>

<b>Bills Paid:</b>			
Ck#	Payee	Description	Amount
1259	Gillette News-Record	Inv. 24471 – Director election legal ad	\$106.60
1260	VOID		
1261	Cathey Consulting	Inv. 7705 – July books/postage \$231.00	\$462.00
		Inv. 7744 – August books/postage \$231.00	
<b>Total Bills Paid</b>			<b>\$568.60</b>
<b>Balance After Bills:</b>			<b>\$25,958.39</b>

Customers / Receivables Balance – Assessments \$28,500

**III. Unfinished Business**

- a. Dead End, Stop Ahead and Speed Limit signs posted – Signs will be put up when possible.
- b. Road project – Board members are planning to attend a Moon Ridge ISD meeting with some historical costs explained – specifically on North Sage Hill where all of their residents drive.

The road project is on hold because the District doesn’t have the funds to do the work. The County grant was extended to June 30, 2025.

County Grant approved 9/6/23  
 J Finch Dirt Work – low bid of \$47,730.00.  
 County grant application approved for \$19,653.75.  
 District’s cost will be \$28,076.25

The only way to do the project in the near future would be to decrease the scope or add less rock and ask Moon Ridge to pay 25% of the project cost for the section of road that they drive. The County approved a grant for 50% for that portion of the road.

**Project:**

Blade all roads and prepare for the placement of rock in spots. Contractor provide 1,500 tons of Grade W limestone delivered and spread on various sections of roads described above. (1,500 tons is an approximation for the purpose of getting bids.)

Tonnage based on 2" depth

South Sage Hill Road 1,500 linear feet south of the curve to the bottom of the hill to south Borderline  
1,300 linear feet west of Sage Hill Road

Kindt Road 1,300 linear feet west of Sage Hill Road

Curve by mailboxes as needed (from County Road auto gate around the curve up the hill – on Borderline)

Approximately 1,000 tons of the rock will be on the section of road driven by all of the people in the Moon Ridge Improvement and Service District (from the intersection of Lowery Road and Lowery Ranch Road – where the district starts coming off of the County Road (Lowery Road) to the intersection of Borderline and S Sage Hill Road to the Interstate (See map A). (Approximately 4,700 feet – the first part coming off of the County Road is the worst and will require the most rock.) Grant request for 50% for this section of road.

Wildhorse	Feet	Miles
Borderline Rd	4740	0.90
J.M. Rd	6700	1.27
Kindt Rd	2006	0.38
Lowery Ranch Rd	1810	0.34
N Sage Hill Rd	2000	0.38
S Sage Hill Rd	7600	1.44
<b>Total</b>	<b>24856</b>	<b>4.71</b>

**J Finch Dirt Work bid and grant listed below:**

Grant	Bid Amount	Grant Amt.	District Cost
25%	\$16,845.00	\$4,211.25	\$12,633.75
50%	\$30,885.00	\$15,442.50	\$15,442.50
	\$47,730.00	\$19,653.75	\$28,076.25

c. Other Projects / Items: On hold

1. Fire Department / Fire Station / Information (Research what amount insurance costs might decrease if there were a fire station in the area.) – After the recent fires, there was discussion on at least getting some equipment left out by the District. They may want it stored in at least a three-sided building. There are a number of people who have equipped themselves with some fire-fighting equipment. Board members will try to meet with fire department personnel after this fire season and see what they might suggest.
2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

- d. Director Election (November 5, 2024 – Kindt, Terrell – 4 year terms) – The draft ballot was reviewed and will be mailed between October 11<sup>th</sup> and October 21<sup>st</sup>. The following legal ad will run in the Gillette News-Record on October 22, 2024.

**NOTICE OF DIRECTOR ELECTION  
WILD HORSE CREEK IMPROVEMENT & SERVICE DISTRICT (SOUTH)  
CAMPBELL COUNTY, WYOMING**

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Wild Horse Creek Improvement & Service District (South) for the purpose of electing two directors to serve four (4)-year term. Candidates include Kimberlee Holland and Mary T. Kindt. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette

Avenue, Suite 106, Gillette, Wyoming, or by calling 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Wild Horse Creek Improvement & Service District (South) by mail at P.O. Box 3502, Gillette, Wyoming, 82717, or at the office of Cathey Consulting by 5:00 p.m. on Tuesday, November 5, 2024, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 5, 2024, between 9:00 a.m. and 2:00 p.m.

Kristina Roswadowski, Secretary/Treasurer / Filing Officer  
Wild Horse Creek Improvement & Service District (South)

The County provides the names and mailing addresses for mailing ballots in a mail ballot election. Helenanne Cathey reported that she mails ballots as soon as possible – so hopefully they will be in the mail on October 11<sup>th</sup>. Anyone who doesn't receive a ballot by October 21<sup>st</sup> should contact her at 307-685-8235.

**IV. New Business**

- a. The Local Government Annual Report Summary and Training Form were completed and signed and will be submitted to the State along with the Proof of Cash that was completed by Helenanne Cathey. The annual report (F32) was submitted online by Helenanne Cathey.

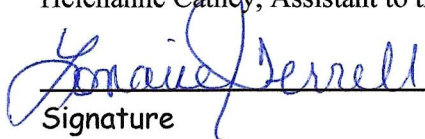
Mary Kindt moved to adjourn. Lorraine Terrell seconded. The meeting was adjourned at 5:19 p.m.

**No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.**

**Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):**  
Wed., Nov. 6, 2024, 5:00 p.m.

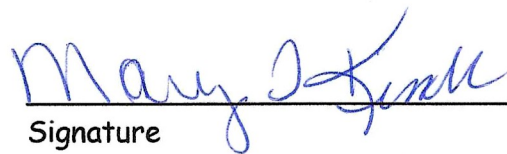
**Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

  
\_\_\_\_\_  
Signature

Lorraine Terrell  
\_\_\_\_\_  
Printed Name

11/06/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature

MARY T Kindt  
\_\_\_\_\_  
Printed Name

11-06-24  
\_\_\_\_\_  
Date

Mary Kindt, President / Lorraine Terrell, Vice President / Kristina Roswadowski, Secretary/Treasurer