

Wild Horse Creek Improvement & Service (South) District
Regular Meeting Minutes
Wednesday, September 5, 2018, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Valerie Hurm, Lorraine Terrell
 BOARD MEMBERS NOT PRESENT: Mary Kindt
 OTHERS PRESENT: Helenanne Cathey

Lorraine Terrell called the meeting to order at 5:08 p.m.

- I. **Minutes** – Valerie Hurm moved to approve the minutes for the budget hearing and regular meeting on July 11, 2018. Lorraine Terrell seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The financial information was reviewed. Valerie Hurm moved to accept the Treasurer’s Report and pay the bills as presented. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:			
Balance Forward (from last meeting minutes)			\$3,072.41
07/31/18	Interest	\$0.52	
08/31/18	NO BANK STATEMENT YET.		
Money Market Account Balance Prior To / End of Meeting:			\$3,072.93
Checking Account Balance Summary:			
Balance Forward (from last meeting minutes)			\$16,254.05
08/01/18	Deposit – Citation	\$1,600.00	
08/10/18	Deposit – C & H	\$2,500.00	
08/10/18	Deposit – Assessments	\$951.20	
Balance Prior to Meeting:			\$21,305.25
Bills Paid:			
Ck#	Payee	Description	Amount
1164	Cathey Consulting	Inv. 4538 – July books/postage \$217.00	\$ 427.50
		Inv. 4579 – Aug. books/postage \$210.50	
1165	Gillette News-Record	Ad 00341343 – Director election ad	\$ 65.31
1166	Wyoming Earthmoving	Inv. 5638 – Rock / Blading	\$4,598.08
Total			\$5,090.89
Checking Account Ending Balance:			\$16,214.36

Customers / Receivables Balance – Assessments \$28,200.00

III. Unfinished Business

- a. Roads – A District Support Grant application was submitted to the County for the delivery and application of 100 tons of limestone gravel to the intersection of Sage Hill Road and Borderline Road. Project cost was estimated at \$2,850, and the grant application was for \$941. The Board authorized doing the project as soon as the grant was approved at the May meeting. The County approved the grant July 2, 2018. The grant agreement was reviewed and signed along with the pay request, completion letter, close out letter and affidavit. There was discussion on the road work that was done and some concerns about the blading. The consensus is to have Wyoming Earthmoving do the blading another time and talk to them about the concerns. The Board would like to see the shoulders pulled in a little more and the roads crowned. A water truck may be needed.
- b. Signs – Valerie Hurm has the Dead End sign and Stop Ahead sign.
- c. Election (Nov. 6, 2018 – Hurm – 4 year term) – Ballots will be mailed between October 12th and October 22nd. The sample ballot was reviewed, and the following legal ad will run in the News-Record on October 23, 2018, after the ballots have been mailed.

WILD HORSE CREEK IMPROVEMENT & SERVICE DISTRICT (SOUTH)
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Wild Horse Creek Improvement & Service District (South) for the purpose of electing one director for a four (4)-year term. Candidates include Valerie Hurm. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Wild Horse Creek Improvement & Service District (South) by mail at P.O. Box 3502, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, November 6, 2018, or at Cathey Consulting by 5:00 p.m. on Tuesday, November 8, 2016, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 6, 2018, between 9:00 a.m. and 2:00 p.m.

Valerie Hurm, Secretary/Treasurer / Filing Officer
Wild Horse Creek Improvement & Service District (South)

d. Other Projects / Items:

1. Fire Department / Fire Station / Information (Valerie Hurm researching what amount insurance costs might decrease if there were a fire station in the area.)
2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

IV. New Business

- a. A letter was received from the Campbell County Department of Public Works regarding the One-percent tax and the District Support Grant program. The District Support Grant program is funded by the One-percent, and the Wild Horse Creek ISD has received \$10,596 over the past four years, \$125,796 over the past 8 years and a total of \$132,378 since the creation of the District. A sign was posted in the District.

Lorraine Terrell moved to adjourn the meeting. Valerie Hurm seconded. The meeting adjourned at 5:27 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):

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| Wednesday, November 7, 2018, 5:00 p.m. | Wednesday, January 2, 2019, 5:00 p.m. |
| Wednesday, March 6, 2019, 5:00 p.m. | Wednesday, May 1, 2019, 5:00 p.m. |
| Wednesday, July 3, 2019, 5:00 p.m. | Wednesday, September 4, 2019, 5:00 p.m. |
| Wednesday, November 6, 2019, 5:00 p.m. | |

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Mary Kindt, President

Date

Lorraine Terrell, Vice President

Date

Valerie Hurm, Secretary/Treasurer

Date