

**Wild Horse Creek Improvement & Service (South) District
Regular Meeting
Minutes
Wednesday, September 7, 2022, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Lorraine Terrell, Mary Kindt
BOARD MEMBERS NOT PRESENT: Kristina Roswadowski
OTHERS PRESENT: Helenanne Cathey

Mary Kindt called the meeting to order at 5:00 p.m.

- I. Board Vacancy** – Kristina Roswadowski did not complete the oath within 10 days after appointment at the July meeting. Lorraine Terrell moved to appoint Kristina Roswadowski to fill Valerie Hurm’s director position until the next regular election. Mary Kindt seconded. Motion carried unanimously.
- II. Minutes** – Lorraine Terrell moved to approve the minutes for the budget hearing and regular meeting on July 7, 2022. Mary Kindt seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The financial information was reviewed. Mary Kindt moved to accept the Treasurer’s Report and pay bills as presented. Lorraine Terrell seconded. Motion carried unanimously.

Money Market Account Balance Summary:

Balance Forward (from last meeting minutes)			\$5,608.15
06/30/22	Interest	\$0.46	
07/31/22	Interest	\$0.48	
08/31/22	Interest	No statement yet.	
Money Market Account Balance Prior To / End of Meeting:			\$5,609.09

Checking Account Balance Summary:

Balance Forward (from last meeting minutes)			\$9,303.23
07/29/22	Deposit – C & H & Valkyrie (Surface use agreements)	\$3,100.00	
08/08/22	Deposit – Assessments	\$310.80	
Balance Prior to Meeting:			\$12,714.03
Bills Paid:			
Ck#	Payee	Description	Amount
1229	Cathey Consulting	Inv. 6674 – July. books/postage	\$210.00
		Inv. 6714 – Aug. books/postage	\$210.00
1230	Gillette News-Record	Ad 00374161 – Director election ad	\$77.00
Total Bills Paid			\$497.00
Balance After Bills:			\$12,217.03

Customers / Receivables Balance – Assessments \$28,800.00

IV. Unfinished Business

- a. Mailboxes / spring cleanup project – No update.
- b. Dead End, Stop Ahead and “No Parking” signs installed – The signs will hopefully be installed soon.
- c. Director election – November 8, 2022 (Hurm) – The sample ballot was reviewed. The following legal ad will run in the News-Record on October 25, 2022. Ballots will be mailed between October 14th and 24th. Ballots will be canvassed by Lorraine Terrell, Wes Terrell, and Helenanne Cathey on Wednesday, November 9th at 9:00 a.m. at the office of Cathey Consulting.

NOTICE OF DIRECTOR ELECTION
WILD HORSE CREEK IMPROVEMENT & SERVICE DISTRICT (SOUTH)
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Wild Horse Creek Improvement & Service District (South) for the purpose of electing one director for a four (4)-year term. There are no candidates on the ballot. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Wild Horse Creek Improvement & Service District (South) by mail at P.O. Box 3502, Gillette, Wyoming, 82717, or at the office of Cathey Consulting by 5:00 p.m. on Tuesday, November 8, 2022, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 8, 2020, between 9:00 a.m. and 2:00 p.m.

Lorraine Terrell, Vice President / Filing Officer
Wild Horse Creek Improvement & Service District (South)

V. New Business

- a. Mary Kindt moved to approve the updated fee schedule for public records requests / copies (Cathey Consulting fee schedule). Lorraine Terrell seconded. Motion carried unanimously. The fee schedule is posted online at www.catheyconsulting.net.
- b. Lorraine Terrell moved to authorize Helenanne Cathey to order more checks for the District. Mary Kindt seconded. Motion carried unanimously.
- c. The Board reviewed and signed the Local Government Annual Report Summary for fiscal year ending 6/30/22 which will be submitted to the Department of Audit along with the Proof of Cash completed by Helenanne Cathey.
- d. Roads – There was discussion on having the roads bladed if there is some moisture. Rain is in the forecast for this weekend. The consensus is to have a Board member call out a blade if there is moisture. Board members discussed attending the next Moon Ridge ISD meeting to talk to their Board about assisting in the cost to blade the part of the road that everyone drives.

Lorraine Terrell moved to adjourn the meeting. Mary Kindt seconded. The meeting adjourned at 5:15 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):

Wednesday, November 2, 2022, 5:00 p.m.

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Mary Kindt, President

Date

Lorraine Terrell, Vice President

Date

Kristina Roswadowski, Secretary/Treasurer

Date